



Public Works Department
 Public Landscape Division
 2600 Ocean Park Boulevard
 Santa Monica, California 90405
 Tel: (310) 458-8974 / Email: public.landscape@smgov.net

Learn more about the Heritage Tree Program at santamonicatrees.com!

HERITAGE TREE PROGRAM NOMINATION FORM
APPLICATION DATE _____

Santa Monica’s Heritage Tree Program recognizes outstanding trees throughout the city. The goal of the program is to educate citizens and raise community awareness about tree diversity and the city’s rich history by focusing on a limited number of designated Heritage Trees.

Heritage Trees are healthy, exceptional representatives of tree species located on public property throughout Santa Monica. The Heritage Tree Program is implemented and overseen by the urban forestry section of the Public Landscape Division with input from the Heritage Tree Subcommittee of the Urban Forest Task Force. The City’s urban forestry staff will inspect and approve nominated trees prior to further review by the Heritage Tree Subcommittee. Selected park tree nominations will also be presented to the Recreation & Parks Commission. Final approval will be granted by the Urban Forest Task Force.

Heritage Trees are not subject to additional regulatory or legal restrictions and are not governed by the Landmarks Ordinance. Heritage Trees will be maintained by the urban forestry section of the city’s Public Landscape Division at the standards and specifications outlined in the Urban Forest Master Plan. Trees that are removed because they have reached the end of their life expectancy will be archived.

The Heritage Tree Program is an annual program based upon the calendar year. Nomination forms will be accepted year round. The review period will take place from September 1st to December 31st. Nominations received after August 31st will not be considered until the following year’s review period. No more than five trees will be designated as a Heritage Tree in a calendar year.

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Heritage Tree Criteria: Applications will be reviewed for Heritage Tree Program consideration if the tree exhibits the following (check all that apply).

- a.) Tree represents a specimen particularly rare in the locality.
- b.) Tree is unique, i.e. exceptional aesthetic characteristics such as flowers or branching patterns.
- c.) Tree is of considerable size and/or age.
- d.) Tree is connected to a historic event, building or individual.

Please write why the tree is exceptional including arboricultural or historical significance. You may attach photos, historical documentation and additional text to the nomination form.

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Tree Species (common name or botanical name): \_\_\_\_\_

Tree Location (include address, intersection and directions to tree or GPS coordinates):

- Park       Median \_\_\_\_\_  
 Parkway (between curb & sidewalk) \_\_\_\_\_  
 Other: \_\_\_\_\_

Measurements (provide if possible):

Trunk circumference at 4.5' ft/1.4m from ground = \_\_\_\_\_ in/cm  
Tree height = \_\_\_\_\_ ft/m  
Crown spread = \_\_\_\_\_ ft/m  
Approximate age = \_\_\_\_\_ years

Condition (good/fair): \_\_\_\_\_

Applicant Information:

Name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

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Please submit completed nomination forms by email to the Urban Forester at public.landscape@smgov.net with subject line "Heritage Tree Nomination" or bring to the office located at 2600 Ocean Park Boulevard. You will be contacted following the annual review period (September 1st through December 31st) to let you know the final determination.

OFFICIAL USE: Date _____ Approved By _____ Declined By _____

Justification _____