

Cultural Requirement Process Chart

Process is concurrent with overall project review process

Review Policy -- Study options -- Ask questions

Estimate the project Art Requirement -- Consider all possible credits and deductions
Choose an Option

On-Site Art
2%

Cultural Facility
2%

Cultural Arts Trust Fund Contribution
1%

*Hire a professional cultural consultant
(this step is optional but recommended)*

Submit Art Plan for On-Site Artwork
Containing:
Context within the project
Artist Selection Process
Artistic Qualifications
Schematic Design by Artist
Public Art Budget

Submit Art Plan for Cultural Facility
Containing:
Demonstrated Need for the Facility
Organization Selected
Viability of Organization
Context within the Project
Legal Agreement with Organization
Cultural Facility Budget

Review of Art Plan by Staff

Review and Approval of Art Plan by Arts Commission

Joint Review and Approval by the Arts Commission and the Architectural Review Board

Complete requirement by:

Seek Approval if significant changes in Art Plan
•Submit a Complete Record
•Sign Covenant and Plan for Long-Term Maintenance

Contribute to the Cultural Arts Trust Fund at anytime prior to final inspection

Prior to making changes or alterations to artwork or cultural facilities, contact the City Department of Community & Cultural Services

Monies from the Cultural Arts Trust Fund will be appropriated annually as part of the budget process