

NOTICE OF CHANGE IN TERMS OF TENANCY 2017

To: _____
 tenant(s) in possession _____
 _____, Santa Monica, CA _____
 address unit number zip code

According to Santa Monica Rent Control Regulation 3035 and Board Resolution 17-004, you are hereby notified that thirty days after serving you with this notice (but not before September 1, 2017), the monthly rent for the premises you occupy will be increased as indicated below. **NOTE:** If your tenancy started on or after September 1, 2016, your unit is not eligible for the 2017 General Adjustment.

① Enter the 2016-2017 Maximum Allowable Rent (MAR) ① \$ _____ .00
 The registration fee and other surcharges are not included in the MAR.

② If Line 1 is \$1,974 or less, multiply amount on Line 1 by .02 (2.0%) ② \$ _____
 If Line 1 is \$1,975 or more, enter \$40.

③ Add lines 1 and 2 and round to a whole dollar amount (for \$0.50 or more, round up).
 This is your 2017–2018 MAR ③ \$ _____ .00

④ Enter **\$8.25** (tenant’s share of Registration Fee) or \$0.00 (if fee waiver is in effect) ④ \$ _____

⑤ Calculate Surcharges	<u>Amount on Tax Bill</u>	Total # Units on <u>Property</u>	<u>Surcharge per Unit</u>
5a. Community College Bond ¹	\$ _____	▼	5a. \$ _____
5b. Unified Schools Bond ¹	\$ _____	÷ ÷ 12 =	5b. \$ _____
5c. Stormwater Management User Fee ¹ ...	\$ _____	months	5c. \$ _____
5d. Clean Beaches & Ocean Parcel Tax ¹	\$ _____		5d. \$ _____
5e. School District Parcel Tax ²	\$ _____		5e. \$ _____

Add the Surcharge per Unit for lines 5a, 5b, 5c, 5d and 5e. Total surcharges ⑤ \$ _____

⑥ Add lines ③, ④ and ⑤. This is your 2017–2018 Maximum Lawful Rent ⑥ \$ _____

The undersigned hereby verifies that the 2017–2018 Santa Monica Rent Control registration fees, as well as all past fees and penalties, were paid in full by August 1, 2017, as required by Regulation 11200. The undersigned further certifies that this unit and the property’s common areas are not subject to any uncorrected citation or notice of violation of any state or local housing, health or safety law issued by a government official or agency.

Date: _____, 2017

By: _____ / _____
 print owner/agent name signature of owner/agent

_____ address of owner/agent

¹ Owners may only pass through these taxes if a copy of the property tax bill is provided to the tenant. Amounts for the Community College Bond, Unified School Bond, Stormwater Management User Fee, and Clean Beaches & Ocean Parcel Tax may change each January. See Regulations 3105, 3106 and 3108.
² This is a flat fee of \$385.81 (“SMMUSD-MEAS-R” on tax bill). See Regulation 3109.
 Blank form provided by the Santa Monica Rent Control Board