



## INTEGRATED WASTE HAULING PERMIT APPLICATION PROCEDURES

All companies involved in the direct handling of integrated waste or source-separated recyclable materials within the City must obtain an Integrated Waste Permit. This includes Institutional/Industrial/Commercial haulers, recycling contractors, demolition contractors, and building contractors who haul any waste. Only one (1) Integrated Waste Hauling Permit need be applied if a contractor or vendor is engaged in more than one of these services in the City. A company does not need a Integrated Waste Hauling Permit if services are performed or subcontracted to one of the private haulers already licensed and permitted by the City.

In order to obtain a refund for a permit deposit, permittee must submit a written request to the Resource Recovery & Recycling Division. The request shall indicate that the permittee will no longer haul materials or provide temporary bin or roll off service within the city of Santa Monica.

Included in this permit package are:

1. Permit Regulations 2. Integrated Waste Hauling Permit Application 3. Monthly Waste Reporting Forms

The requirements to obtain a permit became effective April 1, 1994. Haulers operating within the City of Santa Monica without a permit will be subject to a civil penalty including, but not limited to, revocation of City of Santa Monica Business License and future integrated waste hauling permits. In order to obtain a permit, please read the regulations and complete the application. Return the completed package to:

City of Santa Monica  
Resource Recovery & Recycling  
Attn: C&D Staff  
2500 Michigan Avenue, Building #9  
Santa Monica, CA 90404-4012

The completed application package you will return must contain the following documents:

- Integrated Waste Hauling Permit Application Form.
- Permit Application Fee check, made payable to the City of Santa Monica, in the amount of \$499.47.
- (For New Haulers) One-Time Performance Deposit check, made payable to the City of Santa Monica - \$2,000 for Refuse/Demolition contractors; \$1,000 for Source-Separated Recyclable contractors.
- Signed copy of the last page of the Permit Regulations.
- Insurance Declaration Forms for one million each incident: auto, liability, workman's compensation.
- Copy of new fiscal year City of Santa Monica Business License.

The permit regulations require the regular monthly reporting of all materials handled. **The Monthly Waste Reporting Form along with a check for per ton refuse surcharge fee made payable to City of Santa Monica, should be submitted to the Resource Recovery & Recycling Division at the address noted above, no later than the 15<sup>th</sup> day of the following month.**