

SANTA MONICA GENERAL NOTES FOR TREE TRIMMING

1. Notification will be provided a minimum of 72 hours in advance of start of work. The posting will be made at the front entrance and back entrance at alley, if applicable, for all properties immediately adjacent to the proposed tree trimming work. (See attached Notice of Work template). Notices still in place after the work is completed, shall be removed by applicant/contractor.
2. Work must be done under the supervision of a Certified Arborist.
3. Work must be completed within 30 calendar days from date of issuance.
4. Contractor is familiar with and has a clear understanding of the City's Pruning Guidelines and the Pruning Standards as adopted by the International Society of Arboriculture.
5. Contractors will follow all guidelines as detailed in the most current ANSI A300 Standards for Tree Care Operations.
 - a. ANSI A300 Part 1-2008 version on the standards for tree pruning
 - b. ANSI Standard Z133.1-2006 Safety Requirements
6. Topping and/or cutting of the tips of the branches is not allowed unless specifically directed by the Urban Forester. An effect known as "*Lions Tailing*" is not permitted. This is a result of pruning out too many of the inside lateral branches.
7. Pruning cuts should be clean and smooth with the bark at the edge of the cut firmly attached to the wood.
8. When removing a branch, pruning cuts should be made in branch tissue close to, but outside of the branch bark ridge and collar. If no collar is visible, the angle of the cut should approximate the angle formed by the branch bark ridge and the trunk.
9. Crown Thinning: The selective removal of branches to increase light penetration and air movement into the crown. Thinning the crown of the subject tree(s) shall involve the removal of no more than thirty percent (30%) of the live foliage.
10. Crown cleaning: The removal of dead, dying, diseased, crowded, weakly attached and low vigor branches and watersprouts from a tree crown.
11. Failure to comply with the conditions of this permit will result in a fine not to exceed \$1,000 and restitution in an amount necessary to reimburse the City for any labor or materials necessary to correct, restore or replace any damage tree(s). (7.40.180)

SAMPLE NOTIFICATION LETTER
(To be distributed on contractor's letterhead)

NOTICE OF WORK

TREE TRIMMING

Current Date

Dear Resident or Business,

This letter is to inform you that _____, will be performing
(name of contractor)

tree trimming at _____.
(address(s) of tree trimming work)

The work will be done under the supervision of a certified arborist and under a permit issued by the City of Santa Monica. All work on these City street trees will conform to the City of Santa Monica tree trimming standards.

We expect to commence work on _____ and complete the work by _____.

Continuous flow of traffic will be maintained in both directions throughout the work period. Our working hours are from 9:00 a.m. to 5:00 p.m. Monday thru Friday. We apologize for any inconvenience this work may cause and we greatly appreciate your patience.

For questions or concerns, please contact _____
(name and phone number)

or the Public Landscape Division at (310) 458-8974.

Sincerely,

Signature and printed name

Indicate position and name of company again