

**CITY OF SANTA MONICA**

**CLEAN BEACHES & OCEAN PARCEL TAX**

**CITIZENS' OVERSIGHT COMMITTEE MINUTES**

**WEDNESDAY, FEBRUARY 13, 2019**

A regular meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order by Chair Kay at 6:46 p.m., on Wednesday, February 13, 2019, at The Office of Sustainability & the Environment (OSE), 1717 4<sup>th</sup> Street, Suite 100, Santa Monica.

**ROLL CALL** Present: Chair Benjamin Kay  
Committee Member Debbie Dyners Harris  
Committee Member Troy Harris

Absent: Vice Chair Mary Marlow  
Committee Member Vanessa Meier

Also Present: Principal Civil Engineer, Curtis Castle  
Sr. Admin Analyst OSE, Neal Shapiro  
Committee Secretary, Maria Dacanay

**CONVENE** On order of the Chair, the regular meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order at 6:46 p.m., with Vice-Chair Marlow and Committee Member Meier absent.

**PUBLIC INPUT** 3. There was no one present for public input.

**MINUTES** 4. **Approval of the November 14, 2018**, minutes was presented.

Motion by Committee Member Debbie Dyners Harris, seconded by Committee Member Troy Harris, to approve the minutes as submitted. The motion was unanimously approved by voice vote, with Vice Chair Marlow and Committee Member Meier absent.

**ELECTIONS** 5. **Elections of Chair and Vice-Chair Election of Chair for a one-year term ending on February 12, 2020**, was presented.

Committee Member Debbie Dyners Harris nominated Chair Kay for another term. Chair Kay was elected unanimously by voice vote with Vice Chair Marlow and Committee Member Meier absent.

**Election of Vice-Chair for a one-year term ending on February 12, 2020.**

This election was continued to the next regular meeting.

**MAP OF LOW IMPACT DEVELOPMENT (LID) PROJECTS & REGULATORY AGENCIES**

**6. Discussion of major low impact development project locations around the city and descriptions/definitions of major acronyms for this work,** was presented.

Staff presented: a map of the City's storm drains, structural and regional Best Management Practices (BMP) projects and watersheds; a map of how the Clean Beaches Initiative (CBI) and Sustainable Water Infrastructure Project (SWIP) work with Santa Monica Urban Runoff Recycling Facility (SMURRF); a map the watersheds and their Mitigation Requirements; and Federal, State and local stormwater regulations that the City must comply with. A list of acronyms was not provided but staff directed the Committee to the State Water Boards' website where the City's Municipal Separate Storm Sewer System (MS4) permit provides a list of acronyms.

The Committee asked questions including but not limited to: the size of trash that Continuous Deflective Separation (CDS) units capture; the volume of stormwater CDS units clean; the current infrastructure capturing dry weather runoff in the Pico-Kenter area; the remaining infrastructure needed to complete the SWIP project and where wastewater will be treated and stored; the difference between purple pipe and gray water; and what created the Enhanced Watershed Management Plan (EWMP). The Committee also requested a field trip to see a CDS unit and some/all project locations.

Staff answered the Committee's questions and will return with options for project site visits.

On order of the Chair, this information was received and filed.

**QUARTERLY FINANCIAL REPORT & 5-YEAR LID PROJECTS**

**7. Discussion of Quarterly Budget and Project Status Reports (thru December 31, 2018) of the first 5-Year Low Impact Development (or Green Infrastructure) Projects, projects which promote rain harvesting and onsite treatment and use, such as pervious alleys and gutters, and stormwater cisterns,** was presented.

Staff reported that: \$32K was expended for Capital Improvements Projects (CIP) and \$2.3M are available to date; \$9K was expended on the completion of the Marine Park Retrofit project; \$2K was expended on the Montana Avenue Street and Storm Drainage Improvements for County permit

fees; \$21K was expended for the Permeable Surface Alley project; the SWIP Project is in the design phase and is expected to be complete in 2021; and staff will combine a bid for construction services for the Montana Avenue and Surface Drainage Improvement Projects.

The Committee asked questions including but not limited to: the location of cisterns in the City; whether additional screens will be installed in catch basins; what Maxwell Drains are and their locations in the City; and how repaying the loan from the Wastewater Fund will be reflected in the Quarterly Report. The Committee also requested that Budget Report for Completed Projects be revised to clarify that no expenditures were made on completed projects during the past quarter, and to integrate the itemized report of charges over \$5,000 with the Quarterly Report.

Staff answered the Committee's questions and will revised the Quarterly Report as directed.

On order of the Chair, this information was received and filed.

**BOARDS & COMMISSIONS  
VIDEO REPORT**

**8. Discussion of 2019 Boards/Commissions Video Report and possible action to elect Committee representative,** was presented.

Committee Members Troy Harris and Debbie Dyner Harris volunteered to represent the Committee in the annual video report. The Committee also asked staff explore options of promoting Measure V projects in other videos.

**ANNOUNCEMENTS AND  
UPDATES**

- The Committee was reminded of the upcoming deadline to file their annual Statement of Economic Interest Form (Form 700).

**NEXT MEETING DATE AND  
AGENDA**

On the order of the Chair, the next meeting was scheduled for 6:30 p.m. on Wednesday, May 8, 2019 in the OSE Office.

**ADJOURNMENT**

On order of the Chair, the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee meeting was adjourned at 8:22 p.m.

ATTEST:

APPROVED:

  
Maria Dacanay  
Secretary

  
Benjamin Kay  
Chair