

CITY OF SANTA MONICA

CLEAN BEACHES & OCEAN PARCEL TAX

CITIZENS' OVERSIGHT COMMITTEE MINUTES

WEDNESDAY, NOVEMBER 14, 2018

A regular meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order by Chair Kay at 6:33 p.m., on Wednesday, November 14, 2018, at The Office of Sustainability & the Environment (OSE), 1717 4th Street, Suite 100, Santa Monica.

ROLL CALL Present: Chair Benjamin Kay
Vice Chair Mary Marlow
Committee Member Debbie Dyer Harris
Committee Member Vanessa Meier
Committee Member William Kairala

Also Present: Principal Civil Engineer, Curtis Castle
Sr. Admin Analyst OSE, Neal Shapiro
Committee Secretary, Maria Dacanay

CONVENE On order of the Chair, the regular meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order at 6:33 p.m., with all members present.

INSTALLATION Before the roll call, the Secretary administered the Oath of Office to newly appointed Committee Members Debbie Dyer Harris and Vanessa Meier, and introductions were made around the room.

PUBLIC INPUT There was no one present for public input.

MINUTES 5. **Approval of the May 9, 2018**, minutes was presented.

Motion by Vice Chair Marlow, seconded by Chair Kay, to approve the minutes as submitted. The motion was unanimously approved by voice vote.

QUARTERLY FINANCIAL REPORT & 5-YEAR LID PROJECTS 6. **Discussion of Quarterly Budget and Project Status Reports (thru September 30, 2018) of Low Impact Development (or Green Infrastructure) Projects, projects which promote rain harvesting and onsite treatment and use, such as pervious alleys and gutters, and stormwater cisterns**, was presented.

Staff reported that: \$94K was expended for Capital Improvements Projects (CIP); \$2.3M are available to date; \$15K was expended on the completion of the Marine Park

Retrofit project and savings from other projects covered the additional 26% of costs; \$48K was expended on the completion of the Clean Beaches Initiative (CBI) Project; \$2K was expended on the Montana Avenue Street & Storm Drainage Improvements project which completed the design phase and will be bid with the Surface Drainage Improvement project for construction services; \$29K was expended on the on-going Permeable Surface Alleys maintenance project; the Los Amigos Park Retrofit project was completed after receiving the Los Angeles County Public Health permit to begin operating the system; and no expenditures on supplies/expense exceed \$5,000 this quarter.

The Committee asked questions, including but not limited to: the prevalence of maintaining gutters versus alleys; how project maintenance costs are reported; whether existing debris were cleared after the installation of catch screens for the Trash Best Management Practices Project; what consists of the Conference/Meetings/Travel budget; whether there is an end date for collecting Measure V tax; the State requirement of capturing the 85th percentile of a 24 hour storm event; the number/locations of pipes leading out to Santa Monica Bay; the difference between outfall daylighting on sand versus water; and the timeline of SWIP projects with multiple construction projects occurring simultaneously. Staff answered the Committee's questions, and will provide a map of existing Measure V projects, including the CBI project.

On order of the Chair, this information was received and filed.

2017-18 ANNUAL REPORT

7. Discussion and approval of 2017-18 Annual Report to the City Council, was presented.

Staff reported that the annual report is a compilation of the fiscal year's Quarterly Reports and will be provided to Council as an Information Item.

The Committee asked questions regarding the previously proposed Clean Beaches project at Memorial Park. The Committee requested: a list of an organizational chart of stormwater agencies/ institutions, including grant funding organizations; a list of acronyms and definitions; and clearly identifying additional funding, such as grants, on the Budget Summary report. Staff will provide an organizational chart and list of terms at the next meeting.

Motion by Chair Kay, seconded by Vice Chair Marlow, to approve the report as submitted and direct staff to forward to the City Council. The motion was unanimously approved by

voice vote.

**ANNOUNCEMENTS AND
UPDATES**

- Staff reported that curb markers were placed throughout the City on/near Clean Beaches projects funds by Measure V funds to educate the public of nearby underground Rainwater Storage.
- The Committee was reminded of upcoming Ethics AB1234 Training, Annual Appointments to the Committee, and the City Council Swearing-in Ceremony.

**NEXT MEETING DATE AND
AGENDA**

On the order of the Chair, the next meeting was scheduled for 6:30 p.m. Wednesday, February 13, 2019.

ADJOURNMENT

On order of the Chair, the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee meeting was adjourned at 7:48 p.m.

ATTEST:

APPROVED:


Maria Dacanay
Secretary

Benjamin Kay
Chair

