

CITY OF SANTA MONICA

CLEAN BEACHES & OCEAN PARCEL TAX

CITIZENS' OVERSIGHT COMMITTEE MINUTES

WEDNESDAY, FEBRUARY 7, 2018

A special meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order by Vice-Chair Phillips at 6:30 p.m., on Wednesday, February 7, 2018, at The Office of Sustainability & the Environment (OSE), 1717 4th Street, Suite 100, Santa Monica.

ROLL CALL

Present: Vice Chair Grace Phillips
Committee Member Benjamin Kay
Committee Member Mary Marlow

Absent: Chair Tom Ford
Committee Member William Kairala

Also Present: Principal Civil Engineer, Curtis Castle
Sr. Admin Analyst OSE, Neal Shapiro
Committee Secretary, Maria Dacanay

CONVENE

On order of the Chair, the special meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order at 6:30 p.m., with Committee Member Kairala and Chair Ford absent.

PUBLIC INPUT

There was no one present for public input.

MINUTES

4. **Approval of the November 15, 2017**, minutes was presented.

Motion by Committee Member Marlow, seconded by Committee Member Kay, to approve the minutes as submitted. The motion was approved by voice vote, with Committee Member Kairala and Chair Ford absent.

ANNUAL REPORT TO COUNCIL

5. **Review and approval of the FY 16-17 Clean Beaches Committee Annual Report to be presented to the City Council February 27, 2018**, was presented.

Motion by Vice-Chair Phillips, seconded by Committee Member Marlow, to approve the FY 16-17 Annual Report and submit to the City Council. The motion was approved by voice vote, with Committee Member Kairala and Chair Ford absent.

**QUARTERLY FINANCIAL
REPORT & 5-YEAR LID
PROJECTS**

6. Discussion of Quarterly Budget and Project Status Reports (thru December 2017) of Low Impact Development (or Green Infrastructure) Projects; projects which promote rain harvesting and onsite treatment and use, such as pervious alleys and gutters, stormwater cisterns; and stormwater Capital Improvement Projects, including SWIP and CBI, was presented.

Staff reported that: \$1.59M was appropriated for Capital Improvement Projects (CIP); \$526K are available to date; expenditures over \$5,000 were for the Clean Beaches Initiative (CBI) and Marine Park Retrofit Projects, and accounting services to manage the Measure V fund; the Marine Debris Total Maximum Daily Load (TMDL) Project is near completion and staff presented a list of the 745 potential locations for catch basins; the Marine Park Retrofit Project is nearly complete and Los Angeles (LA) County Public Health Department recommended adding another treatment process to the water before supplying it for irrigation; the Los Amigos Park Retrofit Project is still awaiting LA County Health Department inspections and staff will release a promotion video once completed; the CBI Project is expected to be completed in the fall and staff shared a link to a webcam to allow the Committee to monitor its progress; the Montana Avenue Storm Drain and Surface Drainage Improvements Projects are near completion and staff will bid out for construction services along with the City's Annual Paving Project to consolidate contracts; and bids for construction design for the Sustainable Water Infrastructure Project (SWIP) are being review, staff presented a map of major SWIP facilities and estimate project completion by 2021.

The Committee asked questions including but not limited to: whether the Marine Park Retrofit Project could irrigate City trees along Dewey Street; whether the City will receive confirmation of when the City of LA completed catch basin installation in the Kenter Canyon watershed; and where water from the SWIP will be injected in the City.

Staff answered the Committee's questions and will report back with a list of non-feasible catch basin locations for the Marine Debris TMDL Project and look into promoting other completed projects.

On order of the Vice-Chair, this information and received and filed.

ELECTION OF OFFICERS

7. Election of New Officers

Election of Committee Chair for a one-year term ending on February 13, 2019.

Election of Committee Vice-Chair for a one-year term ending on February 13, 2019.

Motion by Committee Member Kay, seconded by Committee Member Marlow, to continue the item to the next meeting when a full Committee is present. The motion was approved by voice vote, with Committee Member Kairala and Chair Ford absent.

ANNOUNCEMENTS AND UPDATES

- Committee Member Kay shared his ideas for the Committee’s segment on the 2018 Boards & Commissions Video.

NEXT MEETING DATE AND AGENDA

On the order of the Vice-Chair, the next meeting was scheduled for May 9, 2018.

ADJOURNMENT

On order of the Vice-Chair, the Clean Beaches & Ocean Parcel Tax Citizens’ Oversight Committee meeting was adjourned at 7:32 p.m.

ATTEST:

APPROVED:


 Maria Dacanay
 Secretary


 Grace Phillips
 Vice-Chair