

**CITY OF SANTA MONICA**

**CLEAN BEACHES & OCEAN PARCEL TAX**

**CITIZENS' OVERSIGHT COMMITTEE MINUTES**

**WEDNESDAY, NOVEMBER 15, 2017**

A special meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order by Chair Ford at 6:37 p.m., on Wednesday, November 15, 2017, at The Office of Sustainability & the Environment (OSE), 1717 4<sup>th</sup> Street, Suite 100, Santa Monica.

**ROLL CALL** Present: Chair Tom Ford  
Committee Member Benjamin Kay  
Committee Member Mary Marlow

Absent: Committee Member William Kairala  
Vice Chair Grace Phillips

Also Present: Principal Civil Engineer, Curtis Castle  
Sr. Admin Analyst OSE, Neal Shapiro  
Committee Secretary, Maria Dacanay

**CONVENE** On order of the Chair, the special meeting of the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee was called to order at 6:37 p.m., with Committee Member Kairala and Vice-Chair Phillips absent.

**PUBLIC INPUT** There was no one present for public input.

**MINUTES** 4. **Approval of the August 9, 2017**, minutes was presented.

Motion by Committee Member Marlow, seconded by Committee Member Kay, to approve the minutes as submitted. The motion was approved by voice vote, with Committee Member Kairala and Vice-Chair Phillips absent.

**FY 2016-17 ANNUAL REPORT** 5. **Discussion of the FY 2016-1 Clean Beaches Committee Annual Report**, was continued to the next meeting.

**QUARTERLY FINANCIAL REPORT & 5-YEAR LID PROJECTS** 6. **Discussion of Quarterly Budget and Project Status Reports (thru September, 2017) of the first 5-Year Low Impact Development (or Green Infrastructure) Projects, projects which promote rain harvesting and onsite treatment and use, such as pervious alleys and gutters, and stormwater cisterns**, was presented.

Staff reported that: \$87K was appropriated for Capital Improvement Projects (CIP); \$1.1M are available to date; \$30K

was spent on construction for the Marine Park Retrofit Project; \$54K was spent on design work for the Montana Avenue Storm Drain Project; construction and installation of trash screens for the Marine Debris Trash Maximum Daily Load (TMDL) Project began in October; and the Los Amigos Park Retrofit Project is nearing completion and waiting for the Los Angeles (LA) County Health Department to complete inspections.

The Committee asked questions included but not limited to: the location, maintenance and effectiveness of trash screens and connector pipe screens for the Marine Debris Total Maximum Daily Load (TMDL) Project; the City's lending source for the Sustainable Water Infrastructure Project (SWIP); the maintenance and long-term plan for Permeable Alleys and Gutters Project; and the direction of stormwater flow and major treatment devices installed. The Committee requested a map/diagram of Best Management Practices (BMP) infrastructure throughout the City.

Staff answered the Committee's questions, will provide a map/diagram of DMP's in the City at the next meeting, and advised the Committee to contact staff to report clogged trash screens.

On order of the Chair, this information was received and filed.

**BOARDS & COMMISSIONS  
VIDEO REPORT**

**7. Discussion of annual Boards & Commissions Video Report to the City Council and possible action to elect Committee representative,** was presented.

Committee Member Kay will represent the Committee in the annual report video.

**ANNOUNCEMENTS AND  
UPDATES**

- Bay Monitoring Reports – On October 12<sup>th</sup>, the Surfrider Foundation Los Angeles reported high levels of bacteria was found in the ocean on social media. Staff responded by: checking on local sewage breaks and low-flow diversion systems; inquiring with the City of LA on their monitoring results for the same dates; and reaching out to the Foundation to accompany them on their next test date. Staff reported that: no issues were found with sewage and diversion systems; the City of LA's reports did not share the same results; and staff is waiting to hear back from the Foundation about joining a future test date.

**NEXT MEETING DATE AND  
AGENDA**

On the order of the Chair, a special meeting was scheduled for February 7, 2017 at 6:30 p.m. at The Office of Sustainability & the Environment.

**ADJOURNMENT**

On order of the Chair, the Clean Beaches & Ocean Parcel Tax Citizens' Oversight Committee meeting was adjourned at 7:47 p.m.

ATTEST:

  
Maria Dacanay  
Secretary

APPROVED:

  
Tom Ford  
Chair