

**CITY OF SANTA MONICA  
CIVIL ENGINEERING DIVISION**

**LOT LINE ADJUSTMENT SUBMITTAL REQUIREMENTS**

The following items are required for review and approval of a lot line adjustment by the City Engineer:

1. Civil Engineering plan check fee of **\$1,631.67** (effective **7/1/2016**)
2. Preliminary Title Report issued by a title company within the last 3 months.
3. Lot Line Adjustment Map on standard City title block (three copies or PDF file).

Submit above items to [PWPermits@smgov.net](mailto:PWPermits@smgov.net) or at the address below and direct any subdivision related questions to Greg De Vinck, P.E. at (310) 458-8733.

Santa Monica City Hall  
Public Works Counter  
1685 Main Street, Room 113, Santa Monica, CA 90401  
[PW.Permits@smgov.net](mailto:PW.Permits@smgov.net)

**Note: Processing and recording a lot line adjustment may take up to three months.**