



ENT No.: _____

CITY OF SANTA MONICA – CITY PLANNING DIVISION

SB 330 Preliminary Application Form

Applications must be submitted at the City Planning public counter at City Hall, on the first floor of City Hall East. City Hall is located at 1685 Main Street, Santa Monica, CA 90401. An appointment is required to submit this application. If you have any questions about completing this application or to schedule an appointment, please call City Planning at (310) 458-8341 or email planning@smgov.net.

Site Address: _____

Project Description: _____

By applying for a permit, I understand and agree that contact information, including but not limited to, email addresses and telephone numbers, will become part of a disclosable public record pursuant to the California Public Records Act and that the City may elect not to redact contact information contained in this application prior to disclosing a copy of this application to the public. I further agree that I do not object to the City's disclosure of contact information contained in this application in response to public records requests.

APPLICANT (Note: All correspondences will be sent to the contact person if different)

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

CONTACT PERSON (if different from Applicant)

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

Relation to Applicant: _____

PROPERTY OWNER (Not tenant or business owner)

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

I hereby certify that I am the owner of the subject property and that I have reviewed the subject application and authorize the applicant or applicant's representative (contact person) to make decisions that may affect my property as it pertains to this application.

Property Owner's Name (PRINT)

Property Owner's Signature / Date

This section to be completed by City staff

Received By: _____ Is the Project Site Listed on the HRI? Yes No

Date Received: _____ Amount Paid: _____

GENERAL INFORMATION

REQUIRED SUBMITTAL ATTACHEMENTS

COMPLETED APPLICATION AND PAYMENT OF FEE

The payment of an application fee is required. Please see current list of fees in Room 111 of City Hall. **A check payable to 'the City of Santa Monica' or credit card will be required at the time of submittal of all planning permit applications to the Permit Coordinator.**

A SITE PLAN (Plans shall be one-half size, e.g. 11" x 17") Two (2) copies showing the location on the property, elevations showing design, color, and material, and the massing, height, and approximate square footage, of each building that is to be occupied. Please include the location of any recorded public easement, such as for storm drains, water lines, and other public rights of way.

PROJECT INFORMATION

(All requested information MUST be provided. Applications containing incomplete information will not be accepted.)

The specific location:

Parcel number(s): _____

Legal description (attach as needed): _____

Existing use(s) on the project site: _____

Please identify any major physical alterations to the property on which the project is to be located:

For existing residential uses, list the number of existing units on the project site that will be demolished and whether each unit is occupied or unoccupied: _____

Proposed land uses: _____

Total Square Footage: _____ square feet

Commercial Square Footage: _____ square feet

Residential Square Footage: _____ square feet

No. of Stories: _____

Building Height: _____

No. of Parking Spaces: _____

No. of Residential Units: _____

Unit Mix:

Studio _____

1 bedroom _____

2 bedroom _____

3 bedroom _____

Affordable Housing (Chapter 9.64): Fee Option Yes No

[Please indicate affordability level(s): Extremely Low, Very Low, Low, or Moderate]

On-site units:

Studio _____ Level _____

1 bedroom _____ Level _____

2 bedroom _____ Level _____

3 bedroom _____ Level _____

Off-site units: Location: _____

Studio _____ Level _____

1 bedroom _____ Level _____

2 bedroom _____ Level _____

3 bedroom _____ Level _____

PROJECT INFORMATION

PROJECT INFORMATION (CONTINUED)

Please list any bonus units, incentives, concessions, waivers, or parking reductions requested pursuant to Section 65915.

Is any portion of the property located within any of the following?

- (A) A very high fire hazard severity zone, as determined by the Department of Forestry and Fire Protection pursuant to Section 51178. Yes No
- (B) Wetlands, as defined in the United States Fish and Wildlife Service Manual, Part 660 FW 2 (June 21, 1993). Yes No
- (C) A hazardous waste site that is listed pursuant to Section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control pursuant to Section 25356 of the Health and Safety Code. Yes No
- (D) A special flood hazard area subject to inundation by the 1 percent annual chance flood (100-year flood) as determined by the Federal Emergency Management Agency in any official maps published by the Federal Emergency Management Agency. Yes No
- (E) A delineated earthquake fault zone as determined by the State Geologist in any official maps published by the State Geologist, unless the development complies with applicable seismic protection building code standards adopted by the California Building Standards Commission under the California Building Standards Law (Part 2.5 (commencing with Section 18901) of Division 13 of the Health and Safety Code), and by any local building department under Chapter 12.2 (commencing with Section 8875) of Division 1 of Title 2. Yes No
- (F) A stream or other resource, including creeks and wetlands, that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code. Yes No

If yes, a site map showing a stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the Fish and Game Code and an aerial site photograph showing existing site conditions of environmental site features that would be subject to regulations by a public agency is required.

Any proposed point sources of air or water pollutants? Yes No

If yes, please explain: _____

Any species of special concern known to occur on the property? Yes No

If yes, please explain: _____

Any historic or cultural resources known to exist on the property. Yes No

If yes, please explain: _____

Are any approvals under the Subdivision Map Act, including, but not limited to, a parcel map, a tentative map, or a condominium map, being requested? Yes No

PROJECT INFORMATION

PROJECT INFORMATION (CONTINUED)

For a housing development project proposed to be located within the coastal zone:

Is any portion of the property located within any of the following?

- (A) Wetlands, as defined in subdivision (b) of Section 13577 of Title 14 of the California Code of Regulations. Yes No
- (B) Environmentally sensitive habitat areas, as defined in Section 30240 of the Public Resources Code. Yes No
- (C) A tsunami run-up zone. Yes No
- (D) Use of the site for public access to or along the coast. Yes No

Demolition Permit Acknowledgement (For Structures 40 Years or Older)

A demolition permit is required for demolition of any building or structure on the property (primary or accessory structure.) The Landmarks Commission must review demolition permit applications for structures that are 40 years or older. The Landmarks Commission may exercise its authority to nominate the property for Landmark Designation, and/or designate the property (structure and or parcel) as a Landmark, Landmark Parcel, or Structure of Merit in accordance with and based on findings established in Chapters 9.56 and 9.58 of the Santa Monica Municipal Code.

- My property contains a structure (or structures) 40 years old or older and the proposed development of this property will require a demolition permit.
- My application for a demolition permit has been reviewed by the Santa Monica Landmarks Commission and the 75-day review period has expired.