



BUILDING AND SAFETY DIVISION  
 1685 MAIN STREET  
 SANTA MONICA, CA 90401  
 310-458-8355

## REVISION PLANCHECK APPLICATION

REVISIONS TO PERMITS ARE SUBJECT TO  
 PAYMENT OF ADDITIONAL FEES.

PLCK No.:	Permit No.:
Date:	Date.:
Amount:	Amount:
Ck#	Ck#

**You must contact your plan check engineer prior to submitting for a Revision**

To Be Completed By Applicant

Revision to Permit Number #:	Date:
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Job Address:
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Project/Tenant Name:	Unit # :	Floor #:
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Property Owner	Name:	Phone No.	Fax No.
	Address:	Unit Number	Zip Code
	Email Address:		

Applicant	Name:	Phone No.	Fax No.
	Address:	Unit Number	Zip Code
	Email Address:		

Contractor	Name:	Phone No.	Fax No.
	Address:	City	State
	Contractor's City Business License No.	Contractor's State of California License No.	Classification:

Description of Proposed Revision:	Cost of Proposed Revision: \$
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Applicant's Signature	Date:
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**BUILDING & SAFETY STAFF USE ONLY**

Revision to Permit Number #:	<input type="checkbox"/> Major Revision	<input type="checkbox"/> Minor Revision
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<input type="checkbox"/> No change to Permitted Work Description	<input type="checkbox"/> Permitted Work Description to be Revised as follows:
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For Staff Use Only

Building/ Safety	City Planning	EPWM - Admin	Solid Waste	Transportation	Open Space	Rent Control
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**PLAN CHECK SUBMITTAL - Building Safety: OTC FORMAL**

**Major Revision Minor Revision**

Engineering Reports		Plan Check	
Geotechnical Report Submitted Alone:	YES or NO	Demo	YES or NO
		Over the Counter	YES or NO
		Formal	YES or NO

I.	Over the Counter Plan Check - Standard:	YES or NO		
Submittal Plan Review		New Building: Indicate Square Footage:	Alterations and Additions: Indicate Square Footage:	
One & Two Family Dwellings & Accessory Buildings		s.f.	Residential Remodel and Additions: s.f.	
Apartments, Condos, Hotels & attached parking		s.f.	Tenant Improvements: s.f.	
Commercial and Industrial & attached parking		s.f.	Interior Demolition: s.f.	
Shell only Building & attached parking:		YES or NO	Plan Check/Plan Revisions -Not Otherwise Classified: hrs.	
Commercial Garage Structures		s.f.		

II.	Mechanical	Over the Counter	YES or NO	Electrical	Over the Counter	YES or NO	Plumbing	Over the Counter	YES or NO
Submitted Plan Review		YES or NO	Submitted Plan Review		YES or NO	Submitted Plan Review		YES or NO	

Geo-technical Reports:	Building/Shoring Plan Review	YES or NO	Geohazard Zone:	YES or NO
	Major Structures:	YES or NO	Sound Attenuation:	YES or NO
	Over 750 sq ft :	YES or NO		

Engineering Report Review	Alternate Methods of Construction	YES or NO
	Energy Compliance - Title 24, Part 6 Calif. Energy Code	YES or NO

IV.	Miscellaneous Reviews:	Accessibility Board Appeal:	YES or NO	Modification of Technical Code:	YES or NO
		Accessibility Board Ratification of Building:	YES or NO		
		Building and Safety Commission Appeal:	YES or NO	Record Fees: Maintenance of Permit Documents	YES or NO

<b>CITY PLANNING:</b>				Required to review:	YES or NO
Over the Counter Plan Check:	YES or NO	Standard & Complex Plan Check:	YES or NO	Per hour after first 3:	hrs.
Demolition Plan Check:	s.f.	Per hour-plan revisions, restamping plans, permit renewals:		hrs.	

<b>EPWM:</b>				Required to review:	YES or NO
Over the Counter Plan Check	YES or NO	Encroachment	YES or NO	Site Drainage	YES or NO
Standard & Complex Plan Check:		Excavation and Shoring: w/o Soldier Beams	YES or NO	Solid Waste Enclosure (over \$135,000)	YES or NO
		w/Soldier Beams / Tiebacks	YES or NO	Urban Runoff Mitigation	YES or NO
		Hydrology Report	YES or NO	Utilities - New water services or sewer installations:	YES or NO
		Industrial Waste Discharge:	YES or NO	Green Building - (All new buildings)	YES or NO
Miscellaneous Reviews:		Plan Checks/Plan Revisions - Not otherwise Classified:	hrs.	Const. Demo Waste Mgt. Plan	YES or NO

<b>FIRE:</b>				Required to review:	YES or NO
Over the Counter Plan Check:	YES or NO	Misc Reviews:	Plan Check - Not otherwise Classified:	hrs.	
Standard & Complex Plan Check		Plan Revisions and Deferred Submittals:		hrs.	
New Buildings - Except One and Two Family Dwelling	s.f.	Alternate Methods Applications:		YES or NO	
Commercial Tenant Improvements:	s.f.				

<b>OPEN SPACE MANAGEMENT:</b>				Required to review:	YES or NO
Standard & Complex Plan Check		Miscellaneous Reviews:	Plan Check - Not otherwise Classified:	hrs.	
Tree Protection, Replacement, or Removal Required:	lineal ft				

<b>TRANSPORTATION MANAGEMENT:</b>				Required to review:	YES or NO
Standard & Complex Plan Check	# of Parking Spaces	Misc Reviews:	Plan Check - Not Classified:	hrs.	
	Parking and Onsite Circulation Design: #				

**PERMIT ISSUANCE OK TO ISSUE YES NO**

Building					
I n s p	New Building	One and Two Dwellings:	sq ft	Commercial and Industrial	sq ft
		Apartments, Condominium and Hotels:	sq ft	Shell Building:	sq ft
	Alt & Additions	Residential Remodel and Additions	sq ft	Commercial Garage Structures:	sq ft
		Tenant Improvements	sq ft	Interior Demolition:	sq ft
	II.	Record Fees:	Maintenance of Permit Documents	YES or NO	Maintenance of Plan Docs -# of sheets/approved plans

III.	Means and Method Plan Monitoring	No. of Working Days	#	
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Planning	Final Inspection - Administrative & ARB Projects:	YES or NO
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Open Space	**Work Authorized Near City Trees	Construction Insp & Monitoring:	VALUATION :	\$
	Verify Existing Tree Conditions	YES or NO		

Parks & Recreation	New Dwelling Unit: #:	
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<b>SCHOOL DISTRICT DEVELOPMENT FEES:</b>			<b>STRONG MOTION</b>		
<b>Single Family Residential:</b>	sq ft	<b>Multiple Family Residential:</b>	sq ft	Residential (1-3 Stories)	YES or NO
New Building		New Building		Comm.- (Hotels, Residential 4 or more stories, All others)	YES or NO
Existing to be DEMO:		Existing to be DEMO:			
<b>Commercial</b>					