



City of
Santa Monica

L.C. Case No.: _____

CITY OF SANTA MONICA – CITY PLANNING DIVISION HISTORIC DISTRICT DESIGNATION APPLICATION

Applications must be submitted, by appointment, at the City Planning public counter, Room 111 at City Hall. City Hall is located at 1685 Main Street, Santa Monica, CA 90401. If you have any questions completing this application you may call the City Planning Division at (310) 458-8341.

GENERAL INFORMATION

PROJECT ADDRESS: _____

Land Use Element District: _____ Zoning District: _____

Legal Description: _____

APPLICANT:

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

CONTACT PERSON: *(if different)*

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

Relation to applicant: _____

PROPOSED DISTRICT BOUNDARIES:

Legal Description of Area (lots, blocks, tracts): _____

Subject improvements are generally known as (if applicable):

Are property owners within the proposed district aware of this application?

Yes

No

Is the proposed district identified in the Santa Monica Historic Resources Inventory:

Yes: _____

No

This section to be completed by City staff

Received By: _____

Amount Paid: \$ _____

Date Submitted: _____

Check No.: _____

BACKGROUND INFORMATION:

Please attach additional sheets if necessary to provide sufficient information regarding the potential district.

Description of potential district boundaries:

Please explain why this area is proposed.

Statement of historic importance:

Please provide a narrative of the history of the area/neighborhood and the Period of Significance for the proposed district.

Statement of architectural significance:

Person(s) of historic importance: _____

Statement of other significance: _____

Documents and publications referenced that relate directly to proposed district or its contributing structures (bibliography):

DOCUMENTATION OF BUILDINGS:

Please attach *current* photographs, labeled with street addresses, of all structures and significant urban design features or other elements within the boundaries of the proposed historic district. Please provide the following information regarding each structure if known:

Date of construction: _____ Factual Estimated

Source: _____

Architect/Designer/Engineer: _____

Contractor/ Other builder: _____

Architectural Style: _____

Historic Use of Structure(s): _____

Present Use of Structure(s): _____

Is/Are structure(s) on original site: Yes No Unknown

LOCATION MAP:

Please provide a location map showing the boundaries of the historic district being proposed. Label all structures, urban design features, and other elements to be included in the proposed designation. Please include streets and roads and show distance from nearest major intersection. Please also show a north arrow on the map.

APPLICATION REQUIREMENTS:

- Completed application and payment of fee**
- Any information you feel would be of assistance in reviewing the application, such as original plans, historic photos, or other historical information.**

I hereby certify that the information contained in this application is correct to the best of my knowledge.

Applicant's Name (PRINT)

Applicant's Signature

Date