### PERMIT TYPES:

<table>
<thead>
<tr>
<th>Permits beginning with a Number (examples)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 BLD</td>
</tr>
<tr>
<td>2 MU</td>
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<tr>
<td>3 CBP</td>
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<tr>
<td>4 STP</td>
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<tr>
<td>5 MH</td>
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<tr>
<td>6 OTHER</td>
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</tbody>
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<tr>
<td>1 B</td>
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<tr>
<td>2 M</td>
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<tr>
<td>3 E</td>
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<tr>
<td>4 P</td>
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<tr>
<td>5 C</td>
</tr>
</tbody>
</table>

### INSPECTION TYPES CODE LIST:

1010 - FOUNDATION - BUILDING
- Locations and Setbacks
- Soils Engineering Approval
- Concrete Pad(s)
- Grade Beam(s)
- Foundation Hardware
- Foundation/Trench Forms
- Concrete Block First Lift
- Concrete Block Second Lift
- Concrete Block Final Lift
- Raised Floor Framing
- Underfloor Insulation
- Strut Concrete/Slab on Grade

1020 - FOUNDATION - MECHANICAL
- Underground/Floor Mechanical

1030 - FOUNDATION - ELECTRICAL
- Underground/Floor Electrical
- Underground Conduit

1040 - FOUNDATION - PLUMBING
- Underground/Floor Plumbing
- Backflow Protection

1050 - ROUGH BUILDING (continued)
- Insulation Wall/Cert. Rcvd.
- Insulation Ceiling/ Cert. Rcvd.
- T-Bar Ceilings
- Drywall
- Interior Lath
- Exterior Lath

1060 - ROUGH - MECHANICAL
- Duct Work
- Fire Dampers
- Exhaust System
- Manufactured Fireplace
- Commercial Hood

1070 - ROUGH - ELECTRICAL
- Rough Electrical Wiring (Walls)
- Rough Wiring (Ceilings)

1080 - ROUGH - PLUMBING
- Drain Waste Vent Test
- Water/Gas Piping
- Shower Pan(s) Test
- Rough Sewer

### PRIOR TO CALLING FOR ANY TYPE OF FINAL INSPECTION:

Please be sure that you have received ALL required City Department Approvals
- ie: Business License.

1090 - FINAL BUILDING
- Sign Final
- Final Building Inspection

1100 - FINAL - MECHANICAL
- Final Mechanical Approval

1110 - FINAL - ELECTRICAL
- Temporary Power Pole
- Electrical Service
- Smoke Detectors
- Final Electrical Approval

1120 - FINAL - PLUMBING
- Water Service
- Underground Gas Service
- Water Heater
- Final Gas Test
- Final Plumbing

**Special Deputy Inspectors must call (310)458-2220 ext. 8101**
Welcome to IVR

In an ongoing commitment to improve customer service, the City of Santa Monica has installed an Interactive Voice Response system for scheduling or canceling inspections and for obtaining results of your inspections 24 hours a day, 7 days a week!

To access, dial (310) 458-2202
Schedule Inspections
Cancel Inspections
Obtain Inspection Results

You will be prompted through the entire process. Press ★ at any time for more information.

Before Calling You Will Need:

• A touch - tone telephone
• A site - specific Permit Number
• A four - digit Inspection Code - Choose the code for the type of inspection you need from the list inside this brochure.

Choose from the following Options:

Press 1 Schedule an Inspection.
Press 2 Cancel/Reschedule an Inspection.
Press 3 Obtain Inspection Results.
Press 0 Speak with an Operator
Press ★ General Information and to repeat.

Transfer to Staff and Obtain Additional Information:

You can press 0 at any time to transfer to an Operator. You can also press ★ to hear an explanation of your current options.

1 - Schedule an Inspection:
1. For permits that begin with a number (1) or letter (2)
2. Follow prompts for entering complete Permit Number, including any zeros.
3. Enter the job site street number followed by #.
4. The system will confirm this permit by speaking back the site address.
5. Enter the four-digit Inspection Code from the list on the other side of this brochure.
6. The system will now give you an option of the next five days available for inspection.
7. Enter a 10-digit phone number to be automatically notified of an estimated inspection time.
8. Press (5) to be automatically notified of your inspection results by phone or fax.
9. Confirm previous number entered or enter new phone number to receive results.

After you have scheduled an inspection, you can:

• Obtain a Confirmation Number and hang up
• Request another inspection, same permit
• Request another inspection, different permit
• Return to the Main Menu

RE-INSPECTION FEES:

For Re-inspection fees please visit our fee schedule at:
http://finance.smgov.net/fees-taxes/fees-rates

Fees will be assessed if you are not ready OR cancel AFTER 3:00pm THE DAY PRIOR to your inspection.

This fee must be paid before you can reschedule your inspection.

2 - Cancel (or Cancel & Reschedule) an Inspection:
1. For permits that begin with a number (1) or letter (2)
2. Follow prompts for entering complete Permit Number, including any zeros.
3. Enter the job site street number followed by #.
4. The system will confirm this permit by speaking back the site address.
5. Enter the four-digit Inspection Code from the list on the other side of this brochure.

After you have cancelled the inspection, you can:

• Obtain a Confirmation Number and hang up
• Cancel another inspection, same permit
• Cancel another inspection, different permit
• Reschedule an inspection
• Return to the Main Menu

3 - Obtain Inspection Results:
1. For permits that begin with a number (1) or letter (2)
2. Follow prompts for entering complete Permit Number, including any zeros.
3. Enter the job site street number followed by #.
4. The system will confirm this permit by speaking back the site address.
5. Enter the four-digit Inspection Code from the list on the other side of this brochure.

After you have listened to the inspection results, you can:

• Listen to more results, same permit
• Listen to more results, different permit
• Receive a fax of these results
• Return to the Main Menu

IMPORTANT INFORMATION!

The system will prompt you through the necessary steps during your call. You may make multiple requests during each call. At the end of the call you'll be issued a confirmation number. We recommend that you keep a record of your confirmation number(s) and associated requests in case you need them for future reference.