



Application No. _____

CITY OF SANTA MONICA – CITY PLANNING DIVISION DEED RESTRICTION APPLICATION

Applications must be submitted by appointment at the City Planning public counter, Room 111 at City Hall, located at 1685 Main Street, Santa Monica, CA 90401. To schedule an appointment or if you have any questions completing this application please call City Planning at (310) 458-8341.

GENERAL INFORMATION

PROJECT ADDRESS: _____

APPLICANT (Note: All correspondences will be sent to the contact person)

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

CONTACT PERSON (if different)

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

Relation to Applicant: _____

PROPERTY OWNER

Name: _____

Address: _____ Zip: _____

Phone: _____ Email: _____

DETAILED PROJECT DESCRIPTION (Attach additional sheets as necessary to fully describe the proposed project.)

I hereby certify that I am the owner of the subject property and that I have reviewed the subject application and authorize the contact person, if applicable, to make decisions that may affect my property as it pertains to this application.

Property Owner's Signature

Date

This part to be completed by City staff
Received By: _____ Amount Paid: \$ _____
Date Submitted: _____ Check No.: _____

TYPE OF DOCUMENT TO BE PREPARED

- Affordable Housing Agreement
- Lot Tie Agreement
- Other _____

RELEVANT PRIOR/ASSOCIATED PERMITS

PLANNING APPLICATION – SUBMITTAL REQUIREMENTS

Application Form

- One original copy of the application form. All the information requested on the application must be provided.

Official Proof of Title Ownership

- Grant Deed or recent preliminary title report
- Articles of incorporation or other official document indicating the owner’s authorized representative/signatory

Rent Control Status Form

- Certification by the Rent Control Administration of the Rent Control status of the property is required. Applications submitted without this form will not be processed by the City Planning Division. Forms are available in the Rent Control offices, Room 202 in City Hall.

Other Project-Related Applications

- If applicable, copies of any application materials for other required planning permits. Information on required planning permits and application materials is available at the City Planning Division public counter, Room 111 of City Hall.

Application Fees

- The payment of an application fee is required. Please see current list of fees in Room 111 of City Hall. **A check payable to the City of Santa Monica or credit card will be required at the time of submittal of all planning permit applications to the Permit Coordinator.**

Affordable Housing Production Program Acknowledgement

In accordance with Chapter 9.64, all multi-family projects involving the construction of two or more market rate units shall comply with the affordable housing obligations as set forth in Santa Monica Municipal Code (SMMC) Section 9.64.040. From the options listed below, please indicate how the project will comply with the provisions of SMMC 9.64.040:

- | | |
|---|--|
| <input type="checkbox"/> <u>On-site compliance</u> | <input type="checkbox"/> <u>Affordable Housing fee</u> |
| <input type="checkbox"/> <u>Off-site compliance</u> | <input type="checkbox"/> <u>Land option</u> |