



Santa Monica EV Charging Station Rebate Program

For Multi-Units Dwellings (MUDs) and Small Businesses

Program Overview

The City of Santa Monica, Office of Sustainability & the Environment is sponsoring the **Electric Vehicle Charging Station Rebate Program** to support the shift to electric vehicles (EVs). **Up to \$1,000** is available to offset the cost to purchase and install residential EV charging equipment in multi-unit dwellings (buildings must have three or more units to qualify as a multi-unit dwelling) and small businesses (250 employees or less). **Eligible low-income residential applicants may receive up to \$1,500.** Applicants may install level 2 (240-volt) chargers or standard 120-volt outlets. Funding is limited and applications will be accepted until funding is exhausted.

Additional funding of up to \$250 (or \$500 for low-income applicants) is available for level 2 charging equipment through the [SCAQMD Residential EV Charging Incentive Program](#).

Who Can Apply	
<ul style="list-style-type: none"> • MUD Tenants • MUD Property Owners/Managers 	<ul style="list-style-type: none"> • Homeowners Associations • Small Business Owners
Eligible Rebate Costs	
<ul style="list-style-type: none"> • Level 2 charging stations (240V) • Standard level 1 outlets (120V) for EV charging • Electrical upgrades (panel upgrades, adding a sub-panel, adding a separate panel from the existing service, utility service upgrades) • Installation and labor costs (cost estimates, electricians' hourly rate, trenching, conduit, boring) 	
Ineligible Rebate Costs	
<ul style="list-style-type: none"> • Electric vehicles (EVs) • Level 3/ DC fast charging stations • Parking upgrades (ADA) 	<ul style="list-style-type: none"> • Inspection corrections • Permit costs for panel upgrades

Additional Information and Requirements

- The person or company receiving the rebate check will need to submit a W-9.
- The person or company receiving the rebate check will receive a Form 1099-MISC if the rebate amount given is more than \$600.
- Chargers must utilize the SAE J1772 charging plug and must be new and unused; certified by Underwriters Laboratories Inc. (UL Listed)
- The EV charging station must be installed by a Santa Monica licensed and insured contractor.

Rebate Application Steps

Step 1:

Review the program requirements and details to confirm eligibility. Complete your online application [here](#) for Residential Applicants or [here](#) for Commercial Applicants.

- You will be notified via email if your application is approved and your rebate funding has been reserved.
- Residential applicants that are eligible for enhanced incentives, please be sure to upload a copy of your utility bill showing participation in the CARE or FERA discounted rate programs, or upload a completed [Low-Income Eligibility Form](#) with your application.

Step 2:

Obtain at least one cost estimate for the installation costs from a licensed contractor.

- Submit cost estimated within **three weeks** after your notification has been approved.
- Cost estimates should include the following contractor/company information:
 - Contractor name, address, and contact information
 - City of Santa Monica business license #
 - Project description

Step 3:

Work with your contractor to fill out and submit a [Permit Application](#).

- EV Charger permits are eligible for [same-day review](#) if all requisite application documents, plans, details, and licenses are provided.
- Respond to any Plan Check comments on your permit application within one week to avoid permitting delays. Your contractor will receive an email notification if there are comments to review. *Be sure that that the email listed on the permit application matches the proper contact to respond to Plan Check comments (i.e. contractor).
- Begin the installation of your EV charging station(s) once you receive the permit.

Step 4:

- After the charging station is installed, your contractor will [schedule an inspection](#) with the Building & Safety Division.

Step 5:

Submit the following documentation to receive the rebate check

- Permit Number and Proof of inspection from Building & Safety
- Proof of payment for installation (paid invoice)
- Charging station receipt (This is only necessary to include if the installation cost is less than \$1,000 and you are not participating in the [SCAQMD Program](#).)
- Designated payee information and [W-9](#)
- Building management companies & property owners that apply must provide the following:
 - Copy of the property tax bill
 - Articles of incorporation certified by the Secretary of State
 - Completed Form W-9 in the corporation's name

Please email proof of inspection, proof of payment, and designated payee info and [Form W-9](#) within 2 weeks of your final inspection date to ariana.vito@smgov.net
(subject line: MUD Rebate – Final Docs, Last Name)

Checklist of Required Documents to Submit Before Receiving Your Rebate Check

- ✓ Cost estimate for installation from a licensed electrician
- ✓ Proof of Inspection from Building & Safety and Permit Number
- ✓ Proof of payment (receipt/paid invoice)
- ✓ Designated payee contact information & W-9

Step 6:

Receive your rebate check! The City will issue the rebate check to your designated payee. Please allow 2-6 weeks for your rebate check to be issued.