



Multi-Unit Dwelling EV Charging Station Rebate Program

Program Overview

The City of Santa Monica, Office of Sustainability & the Environment is sponsoring the **Multi-Unit Dwelling (MUD) Electric Vehicle Charging Station Rebate Program** to support residents switching to electric vehicles. The funding is designed to offset the cost to purchase and install residential EV charging equipment in multi-unit dwellings (buildings must have three or more units to qualify as a multi-unit dwelling). The applicant may install one or more single-port or dual-port charging stations. Applications will be accepted until funding is exhausted.

Who Can Apply	
<ul style="list-style-type: none"> MUD Tenants MUD Property Owners/Managers 	<ul style="list-style-type: none"> Homeowners Associations
Eligible Rebate Costs	
<ul style="list-style-type: none"> Level 2 charging stations (240V) Electrical upgrades (panel upgrades, adding a sub-panel, adding a separate panel from the existing service, utility service upgrades) Installation and labor costs (cost estimates, electricians' hourly rate, trenching, conduit, boring) 	
Ineligible Rebate Costs	
<ul style="list-style-type: none"> EVs Level 3/ DC fast charging stations Parking upgrades (ADA) 	<ul style="list-style-type: none"> Inspection corrections Permit costs for panel upgrades

Project Type	Station Rebate Amount	Installation Rebate Amount	Maximum Total Rebate
Standard	Up to \$500	Up to \$1,500	\$2,000
Low-income	Up to \$500	Up to \$2,500	\$3,000

Additional Information and Requirements

- The person or company receiving the rebate check will need to submit a W-9.
- The person or company receiving the rebate check will receive a Form 1099-MISC if the rebate amount given is more than \$600.
- Chargers must utilize the SAE J1772 charging plug and must be new and unused; certified by Underwriters Laboratories Inc. (UL Listed)
- The EV charging station must be installed by a Santa Monica licensed and insured contractor.

Rebate Application Steps

Step 1:

Review the Program requirements and details to confirm eligibility. Complete your online application [here](#). (Click [here](#) to find the application in Spanish.)

You will be notified via email if your application is approved and your rebate funding has been reserved. If you are eligible for the enhanced incentive for low-income applicants, please be sure to upload a copy of your utility bill showing participation in the CARE or FERA discounted rate programs, or upload a completed [Low-Income Eligibility Form](#) with your application.

Step 2:

Obtain at least one cost estimate for the installation costs from a licensed contractor.

- Submit cost estimated within **three weeks** after your notification has been approved.
- Cost estimates should include the following contractor/company information:
 - Contractor name, address, and contact information
 - City of Santa Monica business license #
 - Project description

Step 3:

Work with your contractor to fill out and submit an EVSE Installation [Permit Application](#).

- Respond to any Plan Check comments on your permit application within one week to avoid permitting delays. Your contractor will receive an email notification if there are comments to review. *Be sure that the email listed on the permit application matches the proper contact to respond to Plan Check comments (i.e. contractor).
- Begin the installation of your EV charging station(s) once you receive the permit.

Step 4:

- After the charging station is installed, your contractor will [schedule an inspection](#) with the Building & Safety Division.

Step 5:

Submit the following documentation to receive the rebate check

- Proof of inspection from Building & Safety
- Proof of payment for installation (paid invoice)
- Charging station receipt (if ordered separately)
- Permit Number
- Designated payee information and [W-9](#)
- Building management companies & property owners that apply must provide the following:
 - Copy of the property tax bill
 - Articles of incorporation certified by the Secretary of State
 - Completed Form W-9 in the corporations name

*Please email proof of inspection, proof of payment, and designated payee info and [Form W-9](#) within 2 weeks of your final inspection date to ariana.vito@smgov.net (subject line: **MUD Rebate – Final Docs, Last Name**)*

Checklist of Required Documents to Submit Before Receiving Your Rebate Check

- ✓ Cost estimate for installation from a licensed electrician
- ✓ EVSE Installation Permit Application
- ✓ Final Proof of Inspection from Building & Safety and Permit Number
- ✓ Final proof of payment, receipt, or paid invoice
- ✓ Designated payee contact information & W-9

Step 6:

Receive your rebate check! The City will issue the rebate check to your designated payee. Please allow 2-6 weeks for your rebate check to be processed and issued.