



**MINUTES
SANTA MONICA PIER CORPORATION BOARD OF DIRECTORS
REGULAR MEETING
SEPTEMBER 18, 2017
KEN EDWARDS CENTER, 1527 FOURTH ST., SANTA MONICA
6:30 PM**

Call to Order

Chair Judy Abdo called the meeting to order at 6:30 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

Present: Chair Judy Abdo, Vice Chair Susan McCarthy, Secretary/Treasurer Abby Arnold and Board Members Christopher Foster, Allan Lipsky, Misti Kerns and Barbara Stinchfield

Absent:

Also present: SMPC Interim Executive Director Jim Harris, SMPC Operations Manager Aurora Piña, City of Santa Monica Pier Administrator Elana Buegoff, City of Santa Monica Office of Pier Management Administrator Michael Barboza, Santa Monica Pier Lessees Association President Randi Parent

Jim Harris, SMPC Interim Executive Director, presented Chris Volaski flowers to commemorate her 52 years on the Santa Monica Pier.

Chair Abdo moved item 5.A. Update on Pier Area Infrastructure Projects, up on the agenda.

5. New Business

A. Update on Pier-area Infrastructure Projects

Recommended Action: Receive presentation from City Engineering Department and provide feedback.

Civil Engineers Eren, Pollard, Higginbotham and Zak updated the Board on the short term construction projects scheduled to take place either on or near

the Pier, including: Clean Beaches Project, Pier Parking Deck Area 4 Improvements, Pier Switch Gear Replacement, Pier Lighting Improvements and Pier Railing Improvements.

Laura Cunningham, TRC Solutions, who is handling their public outreach, was introduced to the Board.

Chair Abdo moved item 2.C. Santa Monica Police Department /Harbor Patrol, up on the agenda.

2. Reports of Staff/Members

B. Santa Monica Police Department/Harbor Patrol

Rob Silverstein, Public Services Administrator for the Public Services Dept./Harbor Patrol reported that they have assigned two Lead Officers with a limited term to end in a year. Recruitment for as needed employees just ended and he anticipates increasing their crew. The Harbor Patrol continues to respond to all medical calls; they are the primary medical responder for the Pier for Los Angeles County. They also keep up with the buoy maintenance and answer Pier Merchant and Street Performer calls.

Mr. Silverstein added that he met with the Code Enforcement Manager to discuss redeploying Code Enforcement Officers to the Pier. They also discussed short term and long term solutions regarding illegal street vendors.

Christopher Camp, one of the new Lead Officers, introduced himself to the Board.

Jim Harris, acting Executive Director, expressed his gratitude to the Police and Harbor Patrol on how well they handled the September 11, 2017 incident on the Pier.

Misti Kerns, board member, informed the board that Jim Harris, Elana Buegoff and she are working with the Office of Emergency Planning on a Crisis Plan for the Pier.

1. Special Agenda Items – None.

2. Reports of Staff/Members

A. Staff and Programming Update

Jim Harris also informed that he will be working with Misti Kerns and Elana Buegoff on a Crisis Plan, which has not been updated since 2007. Craig Hoffman is back in the office. Elizabeth Krawczyk accepted a permanent position with the SMPC.

Staff is now working on fall events including ROGA, Pro/Con, LA Opera, Front Porch Cinema and COAST Open Streets Event.

Pier Businesses expressed their concerns with having food vendors at public Pier Events. Mr. Harris said all event coordinators are supposed to request participation of Pier Business first but it is not a mandate. Judy Abdo, Chair, requested this topic be agendaized.

B. August Budget and Financials

Jim Harris provided a summary of the August financials, noting that the budget column on the Budget vs. Actuals report is left blank intentionally in order for the incoming Executive Director to create their own work plan and budget for the upcoming fiscal year.

C. Santa Monica Pier Lessees Association

Randy Parent reported the Aquarium had been very busy working on Coastal Clean Ups.

Chris Volaski added that she had spoken to Officer Lashley regarding the illegal street vendors and health dept. issues.

E. Landmarks Commission

A representative from the Landmarks commission reported that the committee met and there were two Pier Business Proposals reviewed for Certificate of Appropriateness on the agenda. Both businesses were granted conditional approvals.

3. Public Input - None

4. Consent Calendar

A. August 21, 2017 Regular Pier Corporation Meeting Minutes

Recommended Action: Approve the August 21, 2017 Regular Pier Corporation meeting minutes.

MOTION

Board Member Arnold moved and Vice Chair McCarthy seconded a motion to approve the August 21, 2017 minutes as presented. The motion carried unanimously.

5. New Business

B. Review and approval of updated Pier Corp By-Laws

Recommended Action: Receive update to By-Laws that outlines Board term limitations and approve.

MOTION

Board Member McCarthy moved and Board Member Arnold seconded a motion that SMPC approve the updated By-Laws that outlines Board term limitations. The motion carried unanimously.

6. Continued Items

A. 250 Santa Monica Pier Change of Concept Presentation

Recommended Action: Review and approve of Romana Pier LLC change of concept for 250 Santa Monica Pier.

Board Member Arnold reported the Ad hoc Leasing Committee met and approved the new concept and name "Seaside on the Pier".

MOTION

Board Member Arnold moved and Board Member Kerns seconded a motion that the Board approve the Romana Pier LLC change of concept for 250 Santa Monica Pier.

The motion was approved by the following vote:

Ayes: Board members Arnold, Foster, Kern, Lipsky, McCarthy,
Stinchfield

Noes: None

Absent: None

Abstentions: Board member Abdo

B. Board Study Group Updates

Recommended Action: Board Study Groups to provide updates to the larger board on meetings, discussions, action items.

Board Member Abdo reported the Executive Committee met and would be discussing the "Executive Director" position in closed session.

7. Public Hearings – None.

8. Written Communication – None.

9. Future Agenda Items

10. Closed Session

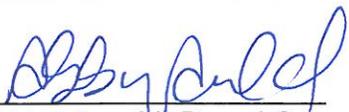
A. PUBLIC EMPLOYMENT
Title: Executive Director

Chair Abdo adjourned the meeting to closed session at 8:00 p.m.

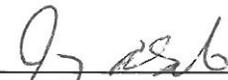
11. Adjournment

Board member Abdo adjourned the meeting at 8:24 p.m. and announced that the next SMPC Board Meeting is scheduled for September 18, 2017.

ATTEST:


Abby Arnold, Board Secretary

APPROVED:


Judy Abdo, Board Chair