

**MINUTES
REGULAR MEETING OF THE
SANTA MONICA PERSONNEL BOARD
THURSDAY, JULY 27, 2017 AT 4:30 P.M.
PUBLIC SAFETY FACILITY
333 OLYMPIC DRIVE
CONFERENCE ROOM #5, 1st FLOOR
SANTA MONICA, CALIFORNIA 90401**

A. Call to Order

Chairperson Bud Pell called the Regular Meeting of the Santa Monica Personnel Board to order at 4:36pm.

B. Roll Call

Present: Bud Pell, Chairperson
Joy Abbott, Vice Chairperson
Marcia Zimmer, Board Member
Ivan Campbell, Deputy City Attorney

Also Present: Donna Peter, Director of Human Resources
Human Resources (HR) Department and other City Staff

C. Approval of Minutes

No action taken to approve the minutes for the June 8, 2017 Special Personnel Board meeting.

D. Classification Specifications – Request for Approval

(All items will be considered and approved in one motion unless removed by a Personnel Board member for discussion.)

Item D7 pulled from Agenda. No action taken.

Motion by Board Member Zimmer and seconded by Board Member Abbott to approve items D1 to D6 and D8 to D10.

Big Blue Bus

1. Motor Coach Cleaner – Transit Maintenance (Revised)
2. Transit Mechanic I/II – Transit Maintenance (Revised)
3. Transit Planning and Performance Manager - Transit Planning and Performance (New)

Community and Cultural Services

4. Senior Human Services Analyst – Human Services Division (Revised)

Finance

5. Senior Procurement Analyst – Administration Division (New)

Fire

6. Fire Facilities and Maintenance Coordinator – Administration Division (New)

Housing & Economic Development

7. Farmers' Market Assistant – Economic Development Division (Revised)
8. Pier Administrator – Office of Pier Management (New)

Police

9. Animal Control Supervisor – Strategic Services Division (Revised)

Various Departments

10. Graphics Designer – Various (Revised)

E. Outside Activity – Request for Approval

Motion by Board Member Abbott and seconded by Board Member Zimmer to approve item E1.

1. Richard Camacho – Police Office, Police

Motion by Board Member Zimmer and seconded by Board Member Abbott to approve item E2.

2. Rigoberto Haro – Maintenance Worker, Public Works

Motion by Board Member Abbott and seconded by Board Member Zimmer to approve item E3.

3. Cristina Lerma – Customer Services Representative, Big Blue Bus

F. Public Comment

*Public comment is permitted on items not on the Agenda.
No other business will be considered. No Board action will be taken.
Comments limited to three (3) minutes.*

**G. Request for Closed Session – Personnel Exception
(Pursuant to Government Code Section 54957)**

1. Application Review Report

In Closed Session: Chairperson Pell read the Application Review Report to the Board. No comments/changes were made.

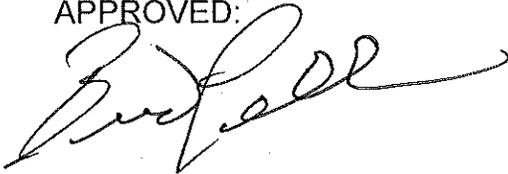
2. Scheduling of one (1) Personnel Board Hearing in the matter of one (1) suspension of a public employee – Mechanic II to be referred to an Outside Hearing Officer.
3. Scheduling of one (1) Personnel Board Hearing in the matter of one (1) suspension of a public employee – Sewer Maintenance Worker I to be referred to an Outside Hearing Officer.
4. Scheduling of one (1) Personnel Board Hearing in the matter of one (1) termination of a public employee – Sewer Maintenance Worker I for Thursday, October 26, 2017.

H. Adjournment

Motion by Board Member Abbott and seconded by Board Member Zimmer to adjourn the meeting at 4:52 p.m.

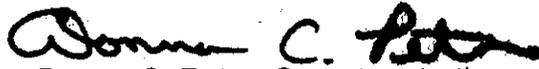
The motion was unanimously approved by voice vote.

APPROVED:



Bud Pell, Chairperson
Santa Monica Personnel Board

ATTEST:



Donna C. Peter, Secretary to the
Santa Monica Personnel Board