



Park Building Santa Monica Based Non-Profit Organizations Requirements

The following information must be submitted in order to be considered to receive the Santa Monica Based Non-Profit Organization rental rate:

Declaration

I would like to apply for the Santa Monica Based Non-Profit Organization rate. In accordance with the requirements, I declare and affirm, under penalty of perjury, that a minimum of 50% of the participants/registerants in my organization are Santa Monica residents.

Print Name _____

Signature _____

Date: _____

Non-Profit Status

To be considered to receive the Santa Monica Based Non-Profit Organization rate, a letter from the State of California must be submitted to verify that said Non-Profit Organization is in good standing with the State of California.

Insurance

Prior to permit issuance, the Permittee shall procure and maintain for the duration of this permit, and at Permittee's own cost and expense, the insurance noted below:

Facility User Permit Insurance Requirements:

MINIMUM LIMITS/SCOPE OF INSURANCE

- 1. Commercial General Liability (CGL) Insurance:** \$1 million per occurrence for bodily injury, personal injury and property damage. Coverage shall be at least as broad as Insurance Service Office CGL coverage (occurrence form CG 00 01 or substitute form providing equivalent coverage).

Other Insurance Provisions

The CGL policy is to contain, or be endorsed to contain, the following provisions:

1. The City of Santa Monica, its officers, officials, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of the permit. The additional insured endorsement shall be provided on the Insurance Services Office additional insured endorsement form CG 20 26 or substitute providing equivalent coverage. City and other additional insureds mentioned in this paragraph shall not, by reason of their inclusion as additional insureds, become liable for any payment of premiums to carriers for such coverage.
2. The Permittee's insurance coverage shall be primary as respects the City of Santa Monica, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Santa Monica, its officers, officials, employees, or volunteers shall be excess of the Permittee's insurance and shall not contribute with it.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:6 unless otherwise approved by the City's Risk Manager.

Verification of Coverage

Permittee shall furnish the City of Santa Monica with original certificates and amendatory endorsements effecting coverage required by this section. The certificates and endorsements for each policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The certificates and endorsements shall be provided on forms and endorsements that conform to the requirements contained herein. All certificates and endorsements are to be received and approved by the City of Santa Monica before the permit will be issued.