



**City of Santa Monica**  
Community Recreation Division  
1401 Olympic Blvd, Santa Monica, CA 90404  
Phone: 310.458.8237 Email: [sports@smgov.net](mailto:sports@smgov.net)

**OUTDOOR BASKETBALL/ SAND  
VOLLEYBALL RENTAL APPLICATION**

**APPLICANT INFORMATION**

Organization \_\_\_\_\_ 501c3# \_\_\_\_\_  
*(Leave blank if request is for community/individual use)*

Contact Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website (required if applying as organization) \_\_\_\_\_

**FACILITY INFORMATION**

Marine Park Basketball Court \_\_\_\_\_

Reed Park Basketball Court \_\_\_\_\_

Los Amigos Basketball Court \_\_\_\_\_

Clover Park Sand Volleyball Court \_\_\_\_\_

Other \_\_\_\_\_

Please indicate activity if requesting anything other than basketball \_\_\_\_\_

Date(s) Requested \_\_\_\_\_

Start Time \_\_\_\_\_ AM/PM

End Time \_\_\_\_\_ AM/PM

\*Start and end time must include any time needed for setup/ tear down

Number of participants \_\_\_\_\_

Is your request for youth or adult use? \_\_\_\_\_

**Please note:**

- Basketball courts can only be reserved for athletic use where there are at least two full courts available. One court must remain available for the public to use on a first-come, first-serve basis.
- The City's permit allocation process is designed to give preference to Santa Monica youth participating in organized athletic activity and City programs.

**FEES**

**Outdoor Basketball Court Fees**

**Santa Monica Resident Rates**

Community/Individual Groups, Non-Profits, Private Schools	\$12.00 (Hourly)
Camps	\$33.50 (Hourly)
Still Photo Shoot	\$314.18 (Daily)
Motion Film Shoot	\$439.60 (Daily)

**Non-Santa Monica Resident Rates**

Community/Individual Groups, Non-Profits, Private Schools	\$15.00 (Hourly)
Camps	\$67.00 (hourly)
Still Photo Shoot	\$314.18 (Daily)
Motion Film Shoot	\$439.60 (Daily)

**Clover Park Sand Volleyball Court Fees**

Community/Individual Groups, Non-Profits, Private Schools	\$10 (Hourly)
Commercial - Seasonal Use	\$15 (Hourly)
Commercial - Occasional Use	\$30 (Hourly)
Tournament	\$24 (Hourly)
Camps	\$32 (Hourly)



# OUTDOOR BASKETBALL AND SAND VOLLEYBALL COURT RULES AND REGULATIONS

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1. Courts may be reserved between the hours of 8am and dusk for non-lit courts and 8am – 10pm for lit courts.
2. Applications must be received at least 10 calendar days prior to the date of the event. Permits issued subject to availability of facility and staff.
3. Permit holders must be good neighbors by requiring participants to refrain from excessive noise or using whistles prior to 8am Monday – Saturday and 9am on Sundays, and avoid unnecessary noise during other times. Permission must be received in writing from the permit supervisor to utilize amplified sound, drums or other instruments.
4. All permit groups must keep a copy of their permit on hand in cases a conflict or inquiry occurs. Permits must be made available to City staff persons during permitted time if requested.
5. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose. Permits are not transferable.
6. Smoking and alcoholic beverages are prohibited at City facilities and school playgrounds.
7. Food, gum or drinks (other than water) are NOT allowed in the gymnasium.
8. Parking fees, if applicable are the responsibility of the permittee/attendees.
9. Any behavior or activity that is determined by the onsite City staff person as unsafe, a violation of park rules or unsportsmanship like conduct is prohibited. Examples of unsportsmanship like conduct include: aggressive, intimidating, abusive or threatening actions, cursing or fighting. The Police may be called and violators may be required to vacate the premises or may be subject to arrest.
10. Permit requests may be denied if:
  - 1) The proposed use or activity is of a nature/size that is inappropriate to the playing court or will cause adverse impacts on health/safety of surrounding park users or adjacent residents and businesses that cannot be mitigated.
  - 2) Applicant fails to remit fees, charges or deposits as required.
  - 3) Applicant knowingly makes false, misleading or fraudulent statements in the application process.
  - 4) Applicant fails to agree to reimburse the City for damages/destroyed property.
  - 5) Playing court is closed for maintenance
11. Only existing marked athletic lines may be utilized by users without prior permission of the permit supervisor. Approved markings must be made with easily removable materials. Permit groups must remove these markings daily at the conclusion of the event. A cleanup fee will be charged to permit group for any markings left after the conclusion of permitted time.
12. Promotional signs or banners require advance written permission of the permit supervisor.
13. Permit groups that have seasonal permits or conduct tournaments/camps must provide \$1M liability insurance with the City of Santa Monica listed as additional insured.
14. Damage to City property will be paid for by the permit holder at a cost determined by the City.
15. Permits may be revoked by City staff if there is a conflict with City use. The Department will attempt to give timely notice of such conflict.
16. Permits may be revoked and/or denied in the future by City staff if there is any violation of these rules or abuse of the privilege of using City facilities or equipment.
17. Permit holders are to share these rules and regulations with visiting teams.

RENTAL RATES, PAYMENTS AND REFUNDS

1. Payment is required within 10 calendar days of approval notification. Payment must be made by check, money order (payable to the City of Santa Monica), or credit card. Cash will not be accepted.
2. Rates are per hour of use. All rentals must pay a minimum of 2 hours including warm-up and cool-down time.
3. Facility will be closed and locked 30 minutes after permitted starting time if users do not show up.
4. Total hours requested must include warm-up and cool-down time.
5. Rental period begins when the facility is opened for you. You may not enter the facility until the time designated on the permit.
6. The clean-up and load-out of equipment and personal belongings must be completed and the facility completely vacated by the time indicated on the permit.
7. Rental is for the designated court on permit only. The open space and parking lots are public access ways and not part of the rental.
8. REFUNDS less a \$15 processing fee, will only be given when the cancelation request is received in writing at the reservation office at least 10 calendar days prior to the permit date. Written refund request must include a copy of receipt or receipt number. Allow 4 weeks for processing.

**Applicant certifies that he/she read and agrees to abide by the “Outdoor Basketball/Sand Volleyball Rules and Regulations”.**

Please Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**INDEMNITY, WAIVER AND RELEASE OF LIABILITY AGREEMENT**

**Do not sign this agreement until after you have read it and made sure there are no blank spaces.**

Applicant \_\_\_\_\_ desires to use the \_\_\_\_\_ facility located at \_\_\_\_\_ on \_\_\_\_\_. In consideration of being permitted to use the facility, the undersigned Applicant waives, releases, and discharges the City of Santa Monica and the Santa Monica Malibu Unified School District, their officers, agents, servants and employees (hereinafter collectively referred to as "CITY/DISTRICT") from all liability for any loss or damage whatsoever, including personal injury, death, property damage, medical expense and any other type of expense (hereinafter collectively referred to as "DAMAGES") whether caused by the active or passive negligence of the CITY/DISTRICT, while the undersigned Applicant is in, upon or about the facility premises.

Applicant acknowledges, agrees and represents that he/she/it has or immediately upon entering will, inspect the premises and facility. It is further agreed that entry and/or use of the facility constitutes an acknowledgment that the facility and all equipment thereon have been inspected and that the Applicant finds and accepts the facility and equipment as being safe and reasonably suited for use. Applicant accepts the facility in its present condition, and is without representation or warranty by CITY/DISTRICT as to the condition of the facility, or as to the use or occupancy which may be made of it. Applicant also waives, releases, and discharges CITY/DISTRICT from all liability for any DAMAGES caused by the condition and/or maintenance of the facility or any equipment.

Applicant agrees to release, hold harmless, defend and indemnify CITY/DISTRICT from any and all liability for any loss, injury and/or DAMAGES to any third party arising out of the use of the facility by the third party pursuant to this application.

Applicant agrees that this waiver, release and indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion of the Application and Agreement is held invalid, it is agreed that the balance shall continue in full legal force and effect.

Applicant consents to the photographing, recording or reproduction in any other manner (including the use of videotapes and audiotapes) of the applicant and his/her/its invitees and further authorizes CITY/DISTRICT to make unlimited use of such reproductions without the payment of any remuneration. Further, Applicant releases and holds harmless CITY/DISTRICT from any claims that may result from the use of such reproductions.

Applicant certifies that he/she has read and agrees to abide by the Playing Field Rules and Regulations. Proof of insurance listing the City of Santa Monica and the Santa Monica Malibu Unified School District as additionally insured may be required prior to the permit being issued.

Please Print Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

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Date Received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_ Insurance Received: \_\_\_\_\_ Rosters Received: \_\_\_\_\_  
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