



**APPROVED MINUTES
AIRPORT COMMISSION
MARCH 22, 2021
HELD VIA TELECONFERENCE
(BlueJeans;<https://primetime.bluejeans.com/a2m/live-event/cxpecvuj>)**

1. Call to Order

Chair Wilder called the meeting to order at 4:01 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

Present: Chair Andrew Wilder
Vice-Chair Chris Waller
Commissioner Brian Malarky
Commissioner Geoff Neri (*Arrived at 4:58*)
Commissioner Joe Schmitz

Absent:

Stelios Makrides, Airport Director

Also Present: Rick Valte, Public Works Director
Ivan Campbell, Deputy City Attorney
Diana Hernandez, Airport Operations Administrator
Jennifer Simmons, Recording Secretary

Instructions for Public Comment – Airport Administration explained how to make public comments in the teleconferenced version of the meeting.

2. Special Agenda Items/Announcements - none

3. Consent Calendar

(All items will be considered and approved in one motion unless removed by a Commissioner for discussion)

Motion by Chair Wilder, seconded by Commissioner Schmitz to approve all the items on the consent calendar, was approved by the following vote:

AYES: Commissioners Malarky and Schmitz, Vice-Chair Waller, Chair Wilder

NOES: None

ABSENT: Commissioner Neri

a) Approval of Minutes for the February 22, 2021, Regular Meeting approved by thumbs up vote (see above)

b) Non-Aviation Commercial Operations Permits - none

4. Airport Management Report

- a) Monthly Operations Report –** Information relating to aircraft operations, curfew departures, noise violations, and aircraft noise complaints received for the month of February 2021.

Airport Operations Administrator, Diana Hernandez announced that the Airport Operations Analyst - Daniel Quezada who presented the monthly operations report for the month of February 2021 which can be found on the Airport's web site. Details are also available in the agenda packet.

Discussion around the 2001 FAA letter from Commissioner Schmitz with response from District City Attorney, Ivan Campbell.

Public Comment: Ben Wang

b) Airport Leases

This item is presented to the Airport Commission for information purposes only. List of leases for Airport properties currently under consideration by the City.

Airport Administrator, Diana Hernandez presented this information.

c) Next Airport Commission Meeting

The next Airport Commission meeting is scheduled for Monday, April 26, 2021, via teleconference; agenda submittal deadline is April 19, 2021. Discussion to change the time of the meeting to 4 p.m. during the COVID Emergency.

5. Old Business

a) Report by the Committee on Safety at SMO

Report by the ad hoc safety committee (which was formed at the October 26, 2020 meeting).

Commissioner Malarky gave an update on Safety Management System Pro (SMS) designed specifically for aviation assets, how it might be used for a small airport, looking at the system and when it would be implemented and the parameters set around implementation of the system. Most important would be to address identified issues that are non-adversarial, anonymous reporting or reporting that does not have a negative effect other than to address identified issues, and then follow up. Guidelines for implementation are important, and then a test of the system making sure it works and reporting back to Stelios.

b) Parks Master Plan

Public Works Director, Rick Valte shared that a copy of the Parks Master Plan was not viable at this time because it has not been shared with Park and Rec's Commission at this time. However, the Community Development Department has requested in their June 2021/22 budget for a Park Planner requested a position in the June budget who would be able to vet that document and then share it with commissions.

At the March 22, 2021 Meeting Motion by Chair Wilder, seconded by Commissioner Schmitz to draft this recommendation for Council

AYES: Chair Wilder, Vice-Chair Waller, Commissioners Schmitz, Malarky and Neri

NOES: NONE

ABSENT: NONE

approved by thumbs up vote (see above)

The Airport Commission encourages the City Council to restart the Parks Master Planning process as soon as possible. We support the Community Development Department's request for a Park Planner on Staff to facilitate the urgent completion of the Parks Master Plan.

Public Comment: Ben Wang

6. New Business –

a) Boards and Commissions Community Working Group

At the March 22, 2021 Meeting Motion by Chair Wilder, seconded by Commissioner Waller to draft this recommendation for Council

AYES: Chair Wilder, Vice-Chair Waller, Commissioners Schmitz, Malarky and Neri

NOES: NONE

ABSENT: NONE

approved by thumbs up vote (see above)

The Airport Commission reviewed the Recommendations from the Community Working Group. Overall, we agree that the recommendations to standardize logistics among the various boards and commissions is a good goal. However, we have some specific concerns:

- Although we favor increasing diversity, we oppose the requirement to add an 18-29-year-old:
 - The age range appears to be arbitrary.
 - It could constrain boards' and commissions' ability to operate effectively if they cannot find qualified and/or interested candidates that meet the age requirement.
 - Adding an additional commissioner changes the number of members to an even number, increasing the likelihood of a tie/deadlock
 - The one-year term is insufficient. It takes time to "get up to speed" as a Commissioner, and high turnover rates would weaken institutional knowledge of each body.
 - Perhaps an internship or mentorship program would be more appropriate and beneficial and be a more flexible way to encourage participation by younger members of the community.

- Especially considering the 2020 voter pushback, we are concerned about the recommendation of large, sweeping changes potentially happening in non-election years.

- We recommend against the requirement for all Commissioners to rotate and serve as Chairs. This could have negative, unintended consequences, such as:
 - The skill set for Chairs is not the same as the skill set for Commissioners. Some great Commissioners would not make great Chairs.
 - Not all Commissioners want the added responsibility of being Chair. This could act as a deterrent to encouraging more qualified candidates to apply for boards or commissions.
 - For example, the Airport Commission believes we would operate less effectively if we were required to rotate the Chair position.

- We are concerned that combining the Social Services Commissions would have the effect of reducing diversity, not increasing it.

Public Comment: Zena Josephs

7. **Working Commissioner's Items** - none

8. **Commissioner Items** –

Census/Base Aircraft Information – discussion around this topic by Commissioner Schmitz.

9. **Commissioner's Report** – none

10. **Adjournment** - the meeting was adjourned at 6:00 pm

Attest:

Jennifer Simmons

Jennifer Simmons, Secretary

Approved:

Andrew Wilder, Chair