



CITY OF SANTA MONICA

**REGULAR MEETING AGENDA OF THE
SANTA MONICA PERSONNEL BOARD**

**PUBLIC SAFETY FACILITY
333 OLYMPIC DRIVE
CONFERENCE ROOM #5 1ST FLOOR
SANTA MONICA, CALIFORNIA 90401**

THURSDAY, FEBRUARY 27, 2020

4:30 P.M.

NOTICE IS HEREBY GIVEN that a regular meeting of the Santa Monica Personnel Board will be held at 4:30 P.M. on Thursday, February 27, 2020 at Public Safety Facility 333 Olympic Drive, conference room #5, 1st floor, Santa Monica, California 90401 for the purpose of only conducting the following business:

**Call to Order
Roll Call
Pledge of Allegiance**

(Please note that Agenda Items may be reordered during the meeting at the discretion of the body.)

1. Approval of Minutes

January 23, 2020 Regular Personnel Board Meeting

2. Reports of Staff Liaisons/Members-

- A. Rick Cole to discuss the Civil Service Charter Amendment project
- B. Announcements/updates from Lori Gentles, Chief People Officer
- C. Board Member and City email use
- D. 2020 Boards/Commissions Video Report/Dinner
- E. Going paperless rollout

3. New Business

A. Classification Specifications- (All items will be considered and approved in one motion unless removed by a member for discussion.)

- 1. Bin Truck Driver, Public Works- New
- 2. City Transportation Engineer, Planning & Community Development- Revised
- 3. Community Engagement Administrator, Big Blue Bus- New
- 4. Mobility Manager, Planning & Community Development- New

5. Senior Fire Inspector, Fire Department- Revised

B. **Outside Activity Request-** (Employee request for part-time or occasional outside work)

1. Michael Arnoldus- Human Resources Manager
2. Nathan Birnbaum- Cultural Affairs Administrator
3. Sean Simpson- Transit Mechanic Supervisor

4. **Closed Session-** (Pursuant to Government Code Section 54957)

Adjournment

STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:

- Treat everyone courteously;
- Listen to others respectfully;
- Exercise self-control;
- Consider all viewpoints;
- Focus on the issues and avoid personalizing debate;
- Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions

This agenda is available in alternate format upon request. The Public Safety Facility conference room #5, 1st floor is wheelchair accessible. If you require any special disability related accommodations (i.e. sign language interpreting, access to an amplified sound system, etc.), please contact the Human Resources Department located at 1685 Main Street, Santa Monica, California 90401, (310)458-8246. At least three days prior to the scheduled meeting.

This agenda is subject to change up to 72 hours prior to a regular meeting and 24 hours prior to a special. Please check the agenda for prior to the meeting for changes.

Human Resources Department
1685 Main Street, Santa Monica, CA 90401
<https://www.smgov.net/>
humanresources@smgov.net
(310)458-8246

Adjournment

Motion by Board Member Mojtabai and seconded by Vice Chairperson Zimmer to adjourn the meeting at 5:01 p.m. The motion carried unanimously.

APPROVED:

ATTEST:

Joy Abbott Chairperson

Lori Gentles, Chief People Officer

Santa Monica Personnel Board

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STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:

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The City of Santa Monica, Human Resources Department
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