



## One-Time Credit Card Payment Authorization Form

Sign and complete this form to authorize the City of Santa Monica to make a one-time debit to your credit card listed below. Please provide a copy of the credit card holder's identification card.

By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

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Please complete the information below:

I \_\_\_\_\_ authorize the City of Santa Monica to charge my credit card account indicated below for  
(full name)

\_\_\_\_\_ on or after \_\_\_\_\_. This payment is for \_\_\_\_\_.  
(amount) (date) (description of goods/services)

Billing Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Account Type:  Visa  MasterCard  Discover  American Express

Name on Card: \_\_\_\_\_

Account Number: \_\_\_\_\_

CVV2 (3 digit number on back of Visa/MC): \_\_\_\_\_

Expiration Date: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.