



City of Santa Monica  
Planning and Community Development Department  
City Planning Division  
(310) 458-8341

## SUPPLEMENTAL APPLICATION FOR ALCOHOL PERMITS

Address: \_\_\_\_\_

The following information must be provided:

- Description of any previous approvals relating to food service and/or alcohol use at the site.
- Copy of any existing alcohol license(s) for the premises.
- A map drawn to scale showing any schools, parks, residences, churches and other alcohol outlets within a 500' radius of the site. The map should also be accompanied by a list of such uses.
- Photographs of the interior and exterior of the establishment mounted on 8 ½" x 11" sheets.
- A complete set of floor plans, drawn to scale, which show:
  - Number of restaurant seats
  - Number of bar seats
  - Number of customer waiting seats
  - Total number of seats
  - Square footage of customer seating and dining areas
  - Square footage of separate bar area
  - Square footage of kitchen, storage, restrooms, office and other support areas
  - Square footage and linear shelf space of alcohol display if liquor is proposed to be sold for off-site consumption
  - If entertainment, music or dancing is proposed, floor plans must show area devoted to such uses and the applicant should indicate hours of such use and whether a cover charge or minimum drink purchase is associated with the entertainment or dancing.
- Copy of proposed Alcohol Awareness Server Training Policies.
- Copy of security plan for the establishment approved by the Santa Monica Police.

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