



BUILDING AND SAFETY DIVISION
1685 MAIN STREET - ROOM 111
SANTA MONICA, CA 90401
310-458-8355

Permit No:
Date:
Amount:
Ck#

**APPLICATION FOR
 AFTER HOURS CONSTRUCTION PERMIT**

Santa Monica Municipal Code Section 4.12.110/130/140
 Ordinance 2115CS 2/24/2004

At time of application, the following items need to be submitted:

1. Proposed Construction Outside of Normal Hours Notification to Neighbors Form.
2. Photographic evidence of sign posting, clearly showing lettering and sign location.
3. List of addresses of neighbors notified within a 500ft radius.
4. Application fees

Application fees are due at time of submittal. For current fees please visit <http://finance.smgov.net/fees-taxes/fees-rates>
 Issuance of permit is subject to validation of all applicant's information and payment of associated permit fees.

Job Address:		Unit Number	Floor Number	
Property Owner	Name:	Phone No.	Fax No.	
	Street Address	City	State	Zip Code
	Email Address:			
Contractor	Name:	Phone No.	Fax No.	
	Street Address	City	State	Zip Code
	City Business License No.	Contractor's State License No.	Classification	

PERMITTED CONSTRUCTION AND DEMOLITION WORK HOURS

Monday - Friday 8 am - 6 pm

Saturday 9 am - 5 pm

Sunday & Holidays* No Work Permitted

* New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day

**CONSTRUCTION HOURS FOR JACK HAMMERS, PILE DRIVERS, PAVEMENT BREAKERS
 OR ANY OTHER EQUIPMENT PRODUCING NOISE EXCEEDING 90DBA LIMIT:**

Monday - Saturday 10 am - 3 pm

Associated Permit Number:	Date & Hours Requested:	From:	To:
		AM or PM / /	AM or PM / /

Description of Proposed Work:

Detailed Facts Exhibiting that Public Interest Will be Served by Issuance of this Permit:	
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Applicant	Name:	Phone No.	Fax No.	
	Street Address	City	State	Zip Code

I agree to provide a completed notification form, indicating the requested special construction hours, to persons occupying property within 500 feet of the construction site, as well as post notification at the job site,
no less than 10 days prior to the requested After Hours Construction Permit issuance date.

Applicant's Signature:	Date:
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**NOTICE TO NEIGHBORS
 PROPOSED CONSTRUCTION OUTSIDE
 OF NORMAL PERMITTED HOURS**

Date Posted: / /

IN THE CITY OF SANTA MONICA, ALL CONSTRUCTION AND DEMOLITION WORK SHALL OCCUR DURING THE FOLLOWING HOURS:

Monday - Friday 8 am - 6 pm
 Saturday 9 am - 5 pm
 Sunday & Holidays* No Work Permitted

* New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day

CONSTRUCTION HOURS FOR JACK HAMMERS, PILE DRIVERS, PAVEMENT BREAKERS
 OR ANY OTHER EQUIPMENT PRODUCING NOISE EXCEEDING 90DBA LIMIT:

Monday - Saturday 10 am - 3 pm

An application for a permit to perform construction *outside the normally permitted construction hours* has been submitted to the City of Santa Monica for the following location:

Job Address:	Unit Number	Floor Number
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The permit is requested for the following date(s), time(s), type of work, street closure and traffic re-routing:

Proposed start date:	Proposed start time:
Proposed completion date:	Proposed completion time:
Type of Work to be performed:	
Street or Alley Closures and/or Traffic Re-routing:	

You and all others living or doing business within 500 feet of the construction location are being notified of this application now, so that any concerns you may have regarding the construction outside normal hours can be addressed by the City before action is taken on the permit application. Some construction work, large concrete pours for example, cannot always be completed within normal hours; and some work on City streets must be done during less busy times for safety reasons. The City will make every effort to minimize inconvenience to members of the public if this permit is issued.

To submit comments on the issuance of this permit, please contact the Building and Safety Division at 310-458-8355, e-mail the division at [eplans@smgov.net](mailto:plans@smgov.net), or fax comments to 310-396-6473.

For construction questions or concerns, please call the contractor at the number provided below:

Contractor's Name:	Phone Number:
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IF THIS PERMIT IS ISSUED,
 a copy of it, including the specific days and times the work is authorized,
 will be posted at the work site, along with a number to call to report construction hour violations.

Este aviso le inform horas de construccion despues de horas normales en su vecindad o negocio en las fechas indicadas. Si necesita informacion adicional en espanol, por favor llame al 310-458-8355.



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Sign Posting Requirements FOR PROPOSED CONSTRUCTION OUTSIDE OF NORMAL PERMITTED HOURS

The property shall be posted with a sign prior to notification to residents.
At the time application is made, **the applicant must submit photographic evidence of sign posting, clearly showing lettering and sign location.**

THE SIGN SHALL CONFORM TO THE FOLLOWING REQUIREMENTS:

- 1 SIZE Minimum of four (4) square feet in sign area (generally two feet by two feet).
- 2 LOCATION Not less than 1 foot or more than 10 feet inside the property line in an area most visible to the public.

** Signs may be attached to a construction fence.
- 3 ILLUMINATION The sign shall not be illuminated.
- 4 QUANTITY **One sign shall be displayed per street frontage.**
- 5 CONTENT For example, the sign shall contain the following information:

TITLE: NOTICE OF PROPOSED AFTER HOURS PERMIT
DESCRIPTION: Use of crane on Ocean Avenue to install 10 palm trees
DATE: Tuesday, August 3, 1999 through Thursday, August 5, 1999.
TIME: 6 am to 8 am
NAME OF PERMIT HOLDER: Joe Crane, XYZ Contractors
PHONE NUMBER: 310-555-5555
CITY CONTACT: For comments please call Building and Safety at 310-458 8355.
- 6 The sign shall remain in place throughout the duration of the City's approval process.
- 7 If the permit is approved, the applicant shall update the sign by removing the word "PROPOSED" from the title and change any information related to the approved construction hours and activity description as approved by the City.
- 8 The sign shall remain in place until completion of approved after hours work.
- 9 The sign shall be removed promptly after completion of the approved after hours work.
- 10 Failure to post, update, or remove the sign may result in an order to stop all work at the site.

The applicant shall sign and submit to the City
an after hours permit application containing an affidavit verifying that the sign was posted on the site.
Failure to submit the photograph and signed affidavit shall prevent issuance of the permit.

STAFF USE ONLY
Determinations of Departments

BUILDING & SAFETY DIVISION

Comments/Conditions*:		
<input type="checkbox"/> Deny Request for After Hours Permit	<input type="checkbox"/> Approve After Hours Permit as Stated	<input type="checkbox"/> Approve After Hours Permit with Conditions*
Signature of Building Official:		Date:

PUBLIC WORKS DEPARTMENT

Comments/Conditions*:		
<input type="checkbox"/> Deny Request for After Hours Permit	<input type="checkbox"/> Approve After Hours Permit as Stated	<input type="checkbox"/> Approve After Hours Permit with Conditions*
Signature of Director of PW:		Date:

TRANSPORTATION MANAGEMENT (IF TRAFFIC PLAN IS REQUIRED)

Comments/Conditions*:		
<input type="checkbox"/> Deny Request for After Hours Permit	<input type="checkbox"/> Approve After Hours Permit as Stated	<input type="checkbox"/> Approve After Hours Permit with Conditions*
Signature of Engineer of TMD:		Date:

Planning & Community Development Department

Comments/Conditions*:		
<input type="checkbox"/> Deny Request for After Hours Permit	<input type="checkbox"/> Approve After Hours Permit as Stated	<input type="checkbox"/> Approve After Hours Permit with Conditions*
Signature of Director of PCD:		Date:

Police Department

Comments/Conditions*:		
<input type="checkbox"/> Deny Request for After Hours Permit	<input type="checkbox"/> Approve After Hours Permit as Stated	<input type="checkbox"/> Approve After Hours Permit with Conditions*
Signature of Police Watch Commander:		Date: