

NOTICE OF NEW SMOKING LAW

[Date]

Dear Occupants of **[property address]**:

Effective September 9, 2010, the smoke-free outdoor areas at multi-unit residential properties are expanded to include a 25-foot radius around all doors, windows, and vents. (Smoking is already prohibited in all common areas of multi-unit residential properties in the City.)

The new smoke-free areas include all private-use balconies, patios, decks, and any other area that is within 25 feet of a door, window or vent.

Any person who smokes in a common area or within the 25-foot zone is subject to an award of damages of not less than \$100, which may be collected by any person in Small Claims Court. (The minimum damages goes up to \$200 for the second violation within one year; and \$500 for the third and subsequent violations within one year.) S.M.M.C. §4.44.040(a).

Attached is a list of frequently asked questions and answers about the law.

If you have any questions, please go to smconsumer.org.

Thank you for your understanding and cooperation.

Sincerely,

**[Name, address and phone number of
owner or HOA representative]**

Enclosure