



Information Item

Date: June 15, 2010

To: Mayor and City Council
From: Carol Swindell, Director of Finance
Subject: Responses to Questions Raised During Council Study Sessions Concerning the City of Santa Monica FY2010-11 Proposed Budget and the FY2011-12 Budget Plan.

Introduction

This report provides responses to questions raised during the May 26 and 27 Council Study Sessions concerning the City of Santa Monica FY2010-11 Proposed Budget and the FY2011-12 Budget Plan which were not addressed during the study sessions.

Table of Contents

Questions and Issues Regarding:	<u>Page</u>
1) Youth Violence.....	2
2) Bicycle Citations	3
3) Revenue Loss from Additional Meter Free Holiday.....	3
4) Planning & Community Development Vacant Positions.....	3
5) Veteran Voucher Utilization	4
6) Veteran and Housing Voucher Utilization	5
7) Special Needs Housing.....	6
8) Rental Office Space	6
9) Police Staffing Ratio.....	7
10) Fire Comprehensive Insurance.....	7
11) Fire Fees	7
12) Fire Department's Mutual Aid to City of Los Angeles.....	8
13) Utility Repair Cost Recovery	9

14) Fee Study 10

Discussion

Responses to Study Session and Follow-Up Questions

1) How does the budget funding for youth programs fulfill the priority to end youth violence?

The City’s Proposed FY2010-11 Budget includes approximately \$30 million in programs across all City departments especially designed for youth. In addition to programs funded through the Community Development (CD) Grant Program, the City provides annual funding to the Santa Monica Malibu Unified School District, Library Youth Programs, Miles Playhouse, Childcare Recreation Enrichment & Sports Together (CREST), Virginia Avenue Park Community Center and the Police Activities League (PAL). The Teen Center at Virginia Avenue Park serves at-risk youth, ages 14 to 24, who are in the greatest need of assistance as they transition into adulthood by providing academic assistance, job search support, parent education, gang intervention programs and organized sports activities. The Teen Center offers a unique artist in residence program that encourages mentoring between students and artists. The Teen Center also hosts supportive service agencies that provide assistance to youth, including Saint John’s, Chrysalis, Jewish Vocational Services, and Santa Monica College’s Pico Partnership Program. Assistance at PAL focuses on prevention and intervention for at-risk youth through a drop-in youth center at Memorial Park and a boxing/fitness gym at Virginia Avenue Park. PAL offers a range of activities that attract youth, including martial arts, a leadership program, Friday night program, homework assistance, SAT prep classes, and scholarships for college. These combined with the many community-based non-profit programs in Santa Monica make for a comprehensive array of opportunities.

In addition to programs, staff has prepared a draft Action Plan for Addressing Youth Violence Prevention in Santa Monica. The Action Plan covers the project areas of Prevention, Intervention, Structural and Systems Recommendations, and

Community Engagement. Key goals of the Action Plan seek to maintain supportive services for youth from early childhood through young adulthood; strengthening the Youth Resource Team to identify gaps in services; outreach for parent involvement; ongoing planning, improvement, and evaluation; and improving communication with the community. After reviewing with stakeholders and incorporating their input, the Action Plan will be presented to City Council in early fall 2010.

2) When someone receives a citation for riding a bicycle on the sidewalk, are they required to go to court to pay the fine?

Under Santa Monica Municipal Code Section 3.12.540 it is a violation to ride a bicycle on a sidewalk and under Santa Monica Municipal Code Section 1.08.010 this infraction is cited as a misdemeanor. Under state law, if a violation is cited as a misdemeanor, the person must go to court to clear the violation. All Santa Monica criminal cases are processed at the Airport Courthouse. State law specifies that the penalty for a misdemeanor is a fine of up to \$1,000 and/or six months in jail. The fine amount is actually set by the judge. In cases of riding bicycles on sidewalks the penalty amount is usually low, though the state “roll ups” increase the amount the defendant has to pay.

3) What is the revenue loss if an additional meter-free holiday is added?

The loss of revenue for an additional meter-free holiday is between \$5,000 and \$10,000 a day, depending on the day of the week and the time of the year. Staff will be bringing an ordinance to Council requesting an update to the holiday list in early July.

4) Are there unfilled positions in Planning and Community Development that remain unfilled and could be cut at the 5% and 7% reduction levels?

The Planning and Community Development Department currently has 12.0 FTE vacant positions: 3.0 vacant FTEs in City Planning/Development Review Division, 7.0 vacant FTEs in Building and Safety Division, and 2.0 vacant FTEs in

Transportation Management Division. Planning and Community Development is proposing to cut 2.0 vacant FTE positions in the Building and Safety Division, a Code Compliance Supervisor and a Permit Specialist, at the 3% budget reduction level and included these reductions in the Proposed Budget. After the reduction of the 2.0 FTE included in the Proposed Budget, the Building and Safety Division will have 5.0 vacant FTE positions remaining. The remaining vacant positions are purposefully left vacant and filled by qualified contractual staff due to fluctuations in the economy and work load.

1.0 FTE position in the City Planning/Development Review Division and 1.0 FTE position in the Transportation Management Division are “unfunded” meaning the positions’ related expenditures have already been reduced from the budget and moved to salary savings even though the position FTE count remains in the department’s total number of positions.

Planning and Community Development proposed cutting both vacant and filled positions at the 5% and 7% reduction levels. However, the reductions at the 5% and 7% scenarios would have had a major impact on customer service. Therefore, the positions identified for elimination at the 5% and 7% reduction levels were not included in the Proposed Budget.

5) How many of our housing vouchers are currently being utilized by veterans?

Six veterans have moved to Santa Monica with Veteran’s Affairs Supportive Housing (VASH) vouchers from other jurisdictions. There are currently 535 individuals who self-identify as veterans on the Santa Monica Housing Authority’s Section 8 waiting list, of which 175 claim to be Santa Monica residents. In addition to the 175 Santa Monica residents on the Section 8 wait list, we know of 22 vulnerable homeless veterans on the Santa Monica Service Registry. To date seven vulnerable Santa Monica Registry veterans have been housed – two have been housed through VASH while five have been housed using Santa Monica

resources (Redevelopment, Shelter Plus Care, and Serial Inebriate Program/Supportive Housing Program programs). Individuals and families are selected from the Housing Authority's waiting list based on the adopted priorities found in the Housing Authority Plans. However, once an individual is issued a voucher, their priority status is no longer available in the database as it is not necessary for U.S. Department of Housing and Urban Development (HUD) purposes. Staff is looking into the feasibility of adding veteran status as a field in the active list database going forward.

6) How can we ensure that our general housing vouchers are not being disbursed to veterans who would qualify for the veteran's voucher?

The Housing Authority must take persons from our waiting list in the order of priority described in our Administrative Plan and as defined by HUD. Priority order includes preferences for Tier 1 households displaced involuntarily (disaster, government action, Ellis Act/mobile home, funding shortfalls) and Tier 2 households (provides a local priority for those who live and work in Santa Monica, Service Registry and homeless accessing services in Santa Monica for six months or more). Veterans are given priority in each Tier depending on their circumstances. All homeless veterans are referred to the Veteran Administration's VASH program without losing their placement on the waiting list.

Santa Monica staff cannot determine if the veterans receiving a Section 8 or Shelter Plus Care voucher would be able to receive a VASH voucher, which has complicated eligibility requirements. The six veterans who moved to Santa Monica with their VASH voucher were not residents and are now occupying a unit which might have otherwise have gone to a Santa Monica resident. The Housing Authority has been trying to obtain an allocation of VASH vouchers but the vouchers have not been offered competitively. City staff continues to work with the County and Department of Veterans Affairs local and national staff to make progress in this area. Staff is exploring models used in other parts of the country including, Washington DC's Memorandum of Understanding with the Department

of Veterans Affairs to provide services and VASH vouchers to homeless veterans. Staff will also attend the National Coalition for Homeless Veterans conference June 21-23 to seek opportunities to advocate on behalf of Santa Monica.

7) How are we planning for special needs housing?

The Housing and Economic Development Department (HED) continues to seek additional housing vouchers for special needs populations whenever new funding opportunities arise through competitive processes. As a result, the Housing Division has been awarded additional Shelter Plus Care vouchers consistently over the past five years. Currently, the Division has a new application pending for 50 vouchers with services. The Department issued an RFP for project based Section 8 vouchers and three local non-profit special needs providers were awarded up to 200 vouchers. Recently, the City adopted the Consolidated Plan, which speaks to the priorities for special needs populations and the need for affordable supportive housing. The City Housing Element also speaks to the need for affordable special needs housing and HED consistently prioritizes populations identified in these documents.

8) In the future, Council would like to discuss office rental costs for departments and discuss to the possibility of financing future purchases of additional City-owned office space.

Previous Council direction regarding City Office Space Needs was discussed at the [October 13, 2007](#) Council Workshop. City Council's recommendation was for a phased approach and to explore opportunities to move staff from non-City owned property to City-owned property and in the proximity of the Civic Center. Although appropriate land opportunities are scarce, staff continues to consolidate staff in more cost effective spaces when possible. For example, Finance Department staff, currently spread over four different locations, will be moving into a single location at 1717 4th Street, this summer, a move that provides one-stop shopping for internal and external customers and takes advantage of lower lease rates.

9) What is the current ratio of Lieutenants to sworn officers? What will the ratio be after the proposed reduction of 2.0 FTE Lieutenant positions?

In the current year there are 13.0 FTE budgeted Lieutenant positions and 216.0 FTE budgeted Sworn positions. The current staffing ratio is equivalent to 1.0 FTE Lieutenant position for every 17.0 FTE Sworn budgeted positions.

In the Proposed Budget, there are 11.0 FTE budgeted Lieutenant positions and 214.0 FTE budgeted Sworn positions. The staffing ratio as presented in the Proposed Budget, is equivalent to 1.0 FTE Lieutenant position for every 20.0 FTE Sworn budgeted positions.

10) Explain the reduction in the Fire comprehensive insurance line item.

There are three factors that impact the comprehensive insurance allocation calculations for departments: claims, actual total payroll, and expected total payroll. A three-year rolling average is used for claims and actual total payroll, while expected payroll is based on budget projections. Generally speaking, actual and projected payroll numbers are relatively static, normally increasing by cost of living allowances (COLA). The major driver for this calculation is the amount of claims generated in the previous three years.

The Fire Department's comprehensive self insurance charge fell from \$216,400 in FY2008-09 to \$140,800 in FY2009-10. This was due to a sharp decline in claims activity. This claim trend has continued, which has allowed the Fire Department's FY2010-11 insurance charge to be well below their FY2008-09 levels.

11) If an insurance company declines payment on the Traffic Accident HazMat Cleanup Fee or the ALS Transport Fee, will the driver or patient be responsible for payment? What assistance should be available if the driver or patient is unable to make the payment?

According to information obtained from a company specializing in this type of billing, the normal practice when charging a Traffic Accident HazMat Cleanup Fee

is that if the insurance company declines payment, the driver or patient will not be billed. However, it should be noted that the collection rate from insurance companies for these incidents ranges between 75% – 90%.

The City's rates for the ALS Transport Fee are based on the County rates and are considered "usual and customary" and the patient, if they are insured, would be responsible for their co-pay or deductible. If the patient is covered by Medicare or Medi-Cal, reimbursement at the Medicare or Medi-Cal rate is accepted as payment in full. For those that are uninsured or not on Medicare/Medi-Cal ie: a student, the Fire Department works with those individuals on a case by case basis to work out a payment plan, to reduce their cost, or waive this charge as appropriate based on their ability to pay.

- 12) On an annual basis, how many times does the City of Santa Monica Fire Department respond to calls in Santa Monica Canyon or Venice? What is the average response cost? How often does the City of Los Angeles Fire Department provide service in the City of Santa Monica? Has there been a significant increase in mutual aid from the City of Santa Monica Fire Department to the City of Los Angeles Fire Department due to LAFD brown outs?**

Since December 8, 2009 through the end of March 2010 the Santa Monica Fire Department has responded to 5 incidents in the Santa Monica Canyon, 18 incidents in Venice, and 3 incidents in the Riviera area. The average cost per call is \$490 based on a time period of one hour.

Information on the number of times that the City of Los Angeles Fire Department has provided response for Santa Monica is not available at this time. Fire staff will conduct additional research to ascertain this information, and will report back as soon as it becomes available. If desired by City Council, Fire staff will put a procedure in place to track these incidents during the next fiscal year.

There has not been a significant increase in mutual aid calls from the City of Los Angeles Fire Department to the City of Santa Monica Fire Department due to recent LAFD brown outs.

13) If a street or public right-of-way is compromised due to excavation by utility companies after the initial remediation, is there a process to recover future repair costs from the original company that did the excavation?

Utility excavation permits are regulated under SMMC Chapter 7.06 Right-of-Way Management Regulations. Chapter 7.06.110 "Excavation Permit Issuance" makes a reference to conditions imposed by the Director of Public Works on excavation permits.

Public Works staff enforces requirements for trench backfill and pavement repairs on all utility installations in city streets, alleys and sidewalks by the utility companies as well as private contractors. These requirements have been developed over a number of years and include: type of acceptable backfill material, minimum relative compaction and pavement restoration. Attachment 1 captures these requirements. Applicants are required to provide a 6" overcut ("T-Section") prior to repaving all trenches. In addition to the "T-Section", applicants for utility cuts along major arterials are required to provide a minimum of 5-ft wide cold-mill and asphalt concrete overlay as part of pavement restoration. These specific requirements provide further assurance against any potential trench settlement or failure. Santa Monica Municipal Code (SMMC) Section 7.06.0330(e) specifies conditions for "Excavation in Recently Paved Streets" and SMMC Section 7.06.420 deals with the "Warranty" issue and is listed below.

SMMC Section 7.06.420 Warranty.

The utility warrants that any trench backfill, pavement restoration, or other work performed by the utility or its employees, agents, and contractors in the public rights-of-way will be free from all defects due to faulty materials or quality of work

for a period of five years after the date of installation of the facilities. The utility will repair or remove and replace all such backfill, pavement restoration, or other work, together with any other pavement areas directly affected by that removal or replacement, without any expense to City. If the utility fails to comply diligently with those provisions within ten days after being notified in writing (or in cases of emergency, within twenty-four hours), City is authorized to proceed to have any backfill, pavement restoration, or other defects remedied at the sole cost and expense of the utility, and the utility is obligated to pay those costs and expenses within thirty days of receipt of invoice. Such action by the City will not relieve the utility of the warranty provided for in this Section. (Added by Ordinance No. 2129CCS § 3 (part), adopted 7/13/04).

The City of Santa Monica has been recognized for its well-maintained street pavements in part because of its sound permitting and inspection policies and practices.

14) Add Fee Study Results

The City recently completed a Fee Study for a number of departments as presented to City Council on May 27. Attachment 2 identifies the Current Fees compared to the Proposed Fees for the General Fund. Attachment 3 identifies the Current Fees compared to the Proposed Fees for Non-General Funds. The revenue increases are included in the Final Changes to the Proposed Budget for Council's approval on June 15.

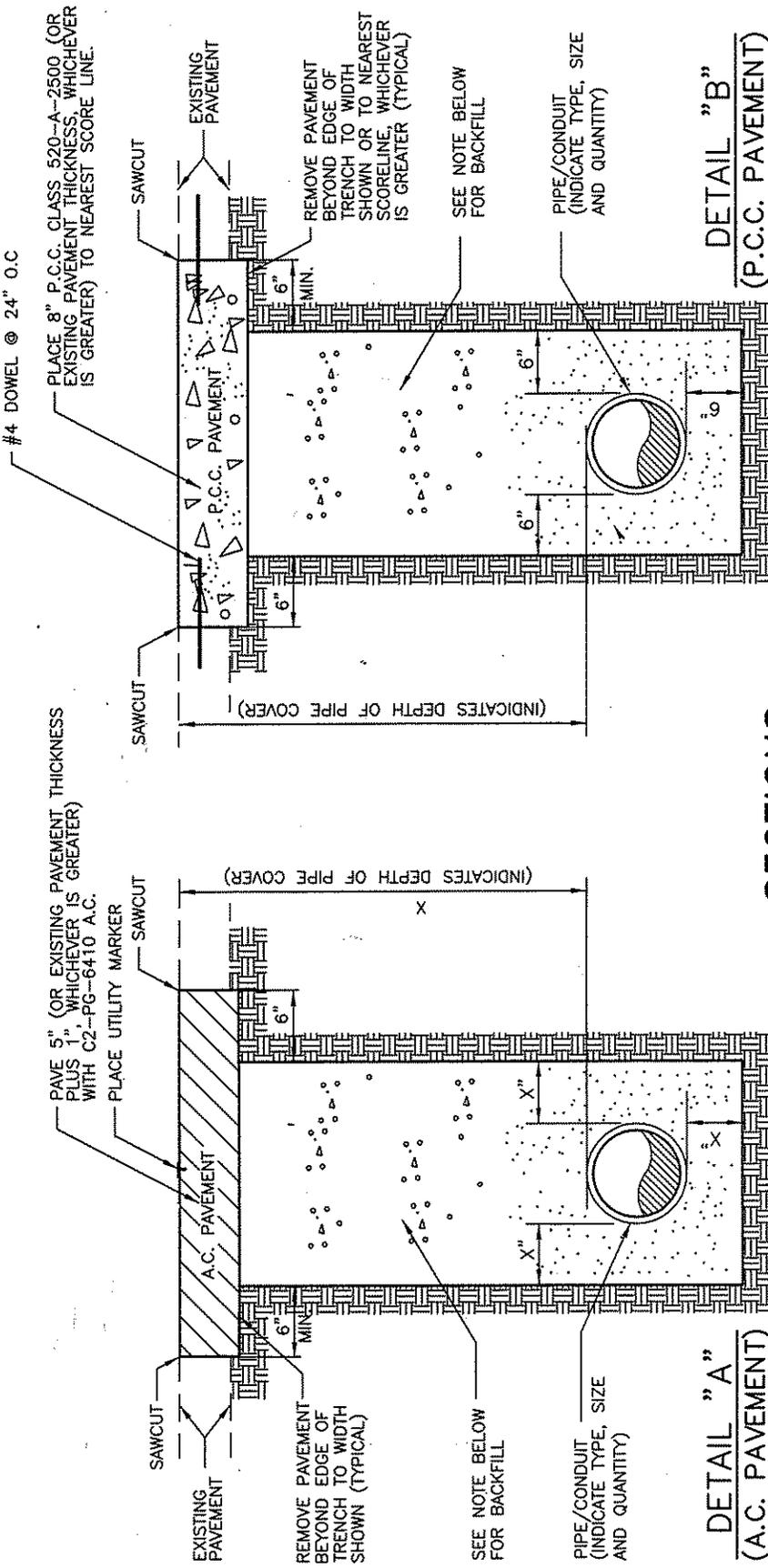
Attachments:

Attachment 1: Utility Trench Standard Detail

Attachment 2: General Fund Current Fees v Proposed Fees

Attachment 3: Non-General Funds Current Fees v Proposed Fees

Prepared By: City Staff



SECTIONS

NOT TO SCALE

NOTES:

1. ALL BACKFILL SHALL BE MINIMUM 1 SACK SAND CEMENT SLURRY, CRUSHED MISCELLANEOUS BASE (CMS), OR DECOMPOSED GRANITE (DG). MECHANICALLY DENSIFIED TO 90%, RELATIVE COMPACTION FROM BOTTOM OF THE TRENCH TO 8" BELOW PAVEMENT. THE TOP 8" SUBGRADE SHALL BE COMPACTED TO 95%. CONTRACTOR TO PROVIDE TEST REPORTS OF COMPACTION.
2. IF PAVEMENT CRACKS ARE EVIDENT NEAR TRENCH, CONTRACTOR IS REQUIRED TO OVERCUT THESE CRACKS IN FULL PAVEMENT THICKNESS.
3. NEW P.C.C. PAVEMENT SHALL BE DOWELED TO EXISTING PAVEMENT.

LEGEND:

X = DISTANCES DETERMINED BY UTILITY COMPANIES



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 Department of Public Works
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TYPICAL UTILITY TRENCH DETAIL

SUBMITTED BY :	DRAWING NO.
APPROVED BY : 	SM 15
DATE : 3-18-2010	1 OF 1
Director of Public Works / City Engineer	

Current Fees vs. Proposed - General Fund

Fire	Current Fee	Proposed Fee
Fire Plan Check + Inspection: New Building		
New Building - first 10,000 sq ft	0.0547	n/a per square foot (sf)
New Building - all sq ft over 10,000	0.0273	n/a per square foot (sf)
New Building - first 2,500 sq ft	n/a	359.00
New Building - all sq ft over 2,500	n/a	plus 0.0174 per square foot (sf)
Fire Plan Check + Inspection: Commercial Tenant Improvement	0.0437	n/a per square foot (sf)
New Building - first 2,500 sq ft	n/a	130.00
New Building - all sq ft over 2,500	n/a	plus 0.0174 per square foot (sf)
Fire Plan Check + Inspection: Sprinkler Heads - Commercial		
Fire Sprinklers 1-10 heads	249.36	314.00
Fire Sprinklers 11-100 heads	498.73	n/a
Fire Sprinklers 101-299 heads	664.97	n/a
Fire Sprinklers 300-700 heads	997.46	n/a
Fire Sprinklers over 700 heads	1,331.04	n/a
	n/a	plus \$4.23 for each add'l head
Fire Plan Check + Inspection: Sprinkler Heads - Residential		
Residence less than or equal to 10,000 sq ft	none	363.00
Residence greater than 10,000 sq ft	none	493.00
Fire Plan Check + Inspection: Private Hydrant System	522.79	559.00
Fire Plan Check + Inspection: Fire Pump Installation	1,331.04	1,389.00
Fire Plan Check + Inspection: Special High Pile Storage plus Sprinkl	870.59	time and expense charged against initial deposit of \$1,000
Fire Plan Check + Inspection: Alarms-New Buildings	1,045.58	n/a
For the first 24 devices	n/a	1,097.00
For each device 25 and over	n/a	12.80 per device
Fire Plan Check + Inspection: Alarms-Tenant Improvements		
For the first 24 devices	522.79	559.00
For each device 25 and over	1,045.58	n/a
For each device 25 and over	n/a	10.00 per device
Fire Plan Check + Inspection: Medical Gas System	522.79	559.00
Fire Plan Check + Inspection: Special Equipment	522.79	559.00
Fire Plan Check + Inspection: Extinguishing System-Clean Agent	784.19	828.00
Fire Plan Check + Inspection: Extinguishing System-Grease Hood	610.29	649.00
Fire Plan Check + Inspection: Above Ground Tank, Install	581.85	707.00
Fire Plan Check + Inspection: Above Ground Tank, Remove	none	560.00
Fire Plan Check + Inspection: Above Ground Tank, Modify	none	413.00
Fire Plan Check + Inspection: Underground Tank, Install	4,145.00	n/a per installation
	229.00	406.00 per each additional tank
	n/a	1,840.00 base fee for the 1st tank (maximum of 2 plan checks and 6 inspections)
	n/a	203.00 each additional plan check or additional inspection
Fire Plan Check + Inspection: Underground Tank, Remove	3,497.00	n/a per removal
	229.00	304.00 per each additional tank
	n/a	1,536.00 base fee for the 1st tank (maximum of 2 plan checks and 7 inspections)
	n/a	203.00 each additional plan check or additional inspection
Fire Plan Check + Inspection: Underground Tank, Modify		
Simple	none	326.00 per tank
Complex	none	1,238.00 per tank
Fire Plan Check + Inspection: Underground Tank, Clean Up	actual time and materials	\$101 per hour with a minimum of \$811
Fire Plan Check: Not otherwise Classified	182.65	each hour or fraction thereof 217.00 minimum for first hour 196.00 each hour after first hour or fraction thereof
Fire Plan Check: Misc Plan Check / Revision / Deferred Submittal	182.65	each hour or fraction thereof 217.00 minimum for first hour 196.00 each hour after first hour or fraction thereof
Minimum Plan Check Fee - all categories	182.65	179.07
Fire Plan Check: Excess Plan Checks, more than 2 Submittals	182.65	196.00 each hour or fraction thereof
Fire Plan Check: Reinspection		
Reinspection by Environmental Compliance Specialist	none	203.00 per reinspection
Reinspection by Senior Fire Inspector	none	163.00 per reinspection

Current Fees vs. Proposed - General Fund

Annual Inspections (per year unless otherwise noted) S-331 thru S-372:

Aircraft Refueling Facility	166.24	236.00 per permit
Aircraft Repair Hangar	348.89	380.00 per permit
Ambulatory Convalescent Care	348.89	380.00 per permit
Approved Production Facilities	728.41	805.00 per permit
Candles/Flames (also special inspections)	83.12	124.00 per permit
Carnivals or Fairs	166.24	184.00 per permit
Christmas Tree Lot	249.36	265.00 per permit
Combustible Dust Prod	249.36	265.00 per permit
Combustible Fibers	249.36	265.00 per permit
Combustible Materials	166.24	184.00 per permit
Commercial Inspection	65.62	131.00
Convalescent Hospital	498.73	509.00 per permit
Daycare Under 50 Occupants	122.49	143.00 per permit
Daycare Over 50 Occupants	243.90	265.00 per permit
Explosives	454.98	511.00 per permit
High-Piled Combustible Storage	249.36	265.00 per permit
High Rise Inspection		
55' to < 75'	831.00	834.00 per building or address
75' or higher	831.00	1,159.00 per building or address
Hospital	664.97	672.00 per permit
Hot Work Open Flame	249.36	265.00 per permit
Industrial Ovens	249.36	265.00 per permit
Laboratory	249.36	265.00 per permit
Liquid Propane Gas Use	249.36	225.00 per permit
Lumber Yard	498.73	509.00 per permit
Magnesium Working	166.24	184.00 per permit
Mall-Use of Common Area	166.24	184.00 per permit
Multi-family Residential Building, 3-15 units	65.62	116.00
Multi-family Residential Building, 16-49 units	65.62	240.00
Multi-family Residential Building, 50-99 units	65.62	335.00
Multi-family Residential Building, 100+ units	65.62	395.00
Preschool	166.24	184.00
Private School	348.89	380.00
Public Assembly Less than 5,000 sf	249.36	265.00 per permit
Public Assembly 5,000 sf or More	348.89	380.00 per permit
Refrigeration System	166.24	184.00 per permit
Repair Garage	166.24	184.00 per permit
Residential Care	243.90	265.00 per permit
Spraying/Dipping	166.24	184.00 per permit
Tire Storage	205.62	225.00 per permit
All Others	166.24	163.00 per permit
Studio/Theater-Pyro/Flame/Stage/APF	364.20	392.00 per permit
Studio/Theater-Approved Production Facilities	728.41	784.00 per permit
Special Event: Pyrotech/Flame SFX	581.85	569.00 per permit
Special Event: Vehicle in Building	498.73	488.00 per permit
Special Event: Tents / Canopies - 0 - 400 sq ft	164.06	154.00 per permit
Special Event: Tents / Canopies - 401 - 2,000 sq ft	205.62	193.00 per permit
Special Event: Tents / Canopies - 2,001 - 5,000 sq ft	411.23	386.00 per permit
Special Event: Tents / Canopies - greater than 5,000 sq ft	0.082	0.088 per square foot
Special Event: Candles/Flames	61.47	43.00 per permit
Special Event: Liquid Propane Gas Use	184.41	103.00 per permit
Special Event: Fireworks, Aerial	637.63	686.00 per permit
Special Event: Fireworks, Ground	273.43	294.00 per permit
Special Event: Inspection, Other	166.24	163.00
CUPA: City Administrative Charge	507.00	661.00 per CUPA facility
CUPA: County Charges (Collected by City-passed through to County)		
Hazardous Waste Generation:		
Silver waste only	286.00	286.00
# of employees: 1 to 5	571.00	571.00
# of employees: 6 to 19	794.00	794.00
# of employees: 20 to 100	1,081.00	1,081.00
# of employees: 101 to 500	1,569.00	1,569.00
# of employees: 501 or more	2,688.00	2,688.00
Hazardous Waste Treatment/Tiered Permit:		
Conditionally Exempt	116.00	116.00
Conditionally Authorized	811.00	811.00
Permit by Rule	1,155.00	1,155.00

ATTACHMENT 2

Current Fees vs. Proposed - General Fund

CUPA: Annual Underground Tank Permit			
1st tank	2,002.00		811.00 per tank per year
each additional tank	27.00		101.00 per tank per year
per inspection after second inspection	n/a		203.00 per inspection
CUPA: Annual Above Ground Tank Permit			
1,320 to 10,000 gallons	none		294.00
more than 10,000 gallons	none		588.00
CUPA: CRTK Haz Mat Inspection - Category 1	129.06		147.00 per inspection
CUPA: CRTK Haz Mat Inspection - Category 2	258.11		294.00 per inspection
CUPA: CRTK Haz Mat Inspection - Category 3	498.73		588.00 per inspection
CUPA: CRTK Haz Mat Inspection - Category 4	689.03		784.00 per inspection
CUPA: State Underground Storage Tank Admin Charges (collected by City; passed through to State)			
Underground Storage Tank Oversight	24.00		24.00
Underground Storage Tank Fee	15.00		15.00 each
CalARP	270.00		270.00 per facility
Electronic Surcharge	25.00		25.00 per facility
CUPA: Annual CalARP Review - Level 1	none		588.00
CUPA: Annual CalARP Review - Level 2	none		980.00
CUPA: Annual CalARP Review - Level 3	none		1,960.00
CUPA: Additional CalARP Review and Inspection	time and materials		time and materials
Standpipe System	332.49		none staff recommends deleting fee
Central Station Monitoring	493.26		none staff recommends deleting fee
Fire Misc - Live Audience	249.36		none staff recommends deleting fee
Storage Tank - Underground	498.73		none staff recommends deleting fee
Fire Presubmittal Review	162.96		none staff recommends deleting fee
Fire Over-the-counter Plan Check	162.96		none staff recommends deleting fee
Fire Misc-Additional Site Inspection	166.24		184.00 per additional floor, suite, or area
Fire Misc-Alternative Methods Application	650.75		784.00
Fire Misc-Compliance Re Inspection, Resubmittals	166.24		184.00 per inspection
Fire Misc.Inspection Services	166.24		184.00 per inspection
Fire Misc-Off Hour Inspection/Expedited Plan Check	664.97		408.00
Uniform Fire Code Permits - Others	166.24		162.98
Fire False Alarm Response			
1st and 2nd response in a calendar year	0.00		0.00
each additional response in a calendar year	358.36		498.00
Work without Permit			
Investigation Fee	100% of fee		100% of fee
Penalty Fee	100% of fee		100% of fee
Written Response	full cost		full cost

ATTACHMENT 2

Current Fees vs. Proposed - General Fund

Police	Current Fee	Proposed Fee
Police Party Response - 2nd Call		
2nd response in 24 hour period	601.50	725.00
Police False Alarm Response		
3rd response in same fiscal year	136.70	156.00
4th and subsequent response during same fiscal year	180.40	234.00
DUI Response: Accident/Injury	1,640.50	3,009.00
30 Day Vehicle Impound	529.30	766.00 per vehicle
Vehicle Impound & Release	103.80	117.00 per vehicle
VIN Verification	50.30	56.00 per vehicle
Vehicle Inspection	18.60	22.00 per vehicle
Parking Boot Removal	120.20	133.00 per boot removal
	plus boot usage fee	plus boot usage fee
Second Hand Dealer Permit		
New	296.11	343.00
Renewal	171.54	197.00
Pawn Shop Permit		
New	296.11	343.00
Renewal	171.54	197.00
Retail Tobacco Permit		
New	145.35	145.00
Renewal	145.35	145.00
Police Permits-Other	72.11	87.00
Fingerprinting	26.20	30.00
	plus DOJ/FBI Fees	plus DOJ/FBI Fees
Local Records Check	17.40	18.00
Firearms Storage and Release	112.60	123.00 per weapon
Police Photo Reproduction	62.30	72.00
	plus outside lab cost	plus outside lab cost
Police Audio/Video Tape Copy		
Audio	14.10	36.00 per tape
Video	73.20	77.00 per tape
Police Report Copy (covered by the Public Records Act)	0.80	0.80 per page
Crime Analysis		
One search of database	102.70	91.00
Multiple researches of database	109.30	136.00

Current Fees vs. Proposed

Planning and Community Development	Current Fee	Proposed Fee
City Planning		
Presubmittal Review	none	1,871.00
Transportation Management		
Employer Annual Transportation Fee		
Employers with 10-49 Employees per year	\$12.35 per employee	\$15.47 per employee
Employers with 50+ Employees per year per employee (filing ETRP)	\$11.95 per employee	\$11.57 per employee
Employers with 50+ Employees per year per employee (ERP)	\$714 per plan	None
Emission Reduction Plan fee per work site per year		

Note: Certain reductions to fees apply per Section 9.16.050 of the Santa Monica Municipal Code.

ATTACHMENT 2

Current Fees vs. Proposed - General Fund

Public Works	Current Fee	Proposed Fee
Urban Runoff Mitigation Management Plan	784.19	885.00 per plan
Banner Review	79.84	85.00 per permit
Newsrack Permit		
Annual Renewal	35.00	84.00 per newsrack
New Installation	0.00	155.00 per newsrack
Impound for Violation	0.00	142.00 per newsrack
Use of Public Property (permit fee only)		
New Permit with Transportation Review (#140)	75.47	151.00
Permit Renewal with Transportation Review (#140)	75.47	131.00
New Permit without Transportation Review (#100)	75.47	126.00
Permit Renewal without Transportation Review (#100)	75.47	107.00
	plus Public Property Use Fee	plus Public Property Use Fee
Dumpster Encroachment Permit		
New	0.00	126.00
	plus Public Property Use Fee	plus Public Property Use Fee
Renewal	0.00	107.00
	plus Public Property Use Fee	plus Public Property Use Fee
Crane Encroachment Permit	0.00	122.00
	plus Public Property Use Fee	plus Public Property Use Fee
	time and material to recover	time and material to recover
	costs to repair damage	costs to repair damage
Damage to Property		
Temporary "No Parking" Signs	2.00	5.00 per sign
Outdoor Dining Permit	250.46	421.00 per permit inspection
Residential Public Improvement Permit		
Driveway	155.31	110.00
Sidewalk, Curb, Gutter, or Alley	368.58	366.00
Commercial Public Improvement Permit		
0-499 Lineal Feet (LF)	152.02	144.00
500-999 LF	272.33	256.00
1000+ LF	386.09	361.00
Reinspection	91.87	85.00 per inspection
Off-Site Improvement Plan Check	120.07	217.00 per hour
Utility Excavation Permit		
Verification of Existing Conditions	84.22	included in "up to 24 lf"
Up to 24 LF	84.22	666.00
More than 24 LF	actual costs	actual costs
Final Map	1,127.61	1,519.00 per map
Tentative Map	1,127.61	1,519.00 per map
Engineering Lot Line Adjustment	966.83	1,302.00
Engineering Certificate of Compliance	966.83	1,302.00
Tentative Map Revision	1,127.61	434.00
Final Map Revision	1,127.61	1,085.00
Plan Revision	160.77	186.00 per hour or fraction thereof
Rights of Way Research/Inquiries		
For the first hour	160.77	241.00
Per hour or fraction thereof additional	160.77	217.00
Soldier Beam Permit	1,006.21	1,161.00
Miscellaneous Reviews - each hour or fraction thereof	160.77	n/a
Excess Plan Check	n/a	186.00
Flood Hazard Letter	n/a	186.00
Tie Back Permit	1,006.21	1,161.00
Street Vacation	160.77	217.00 per hour or fraction thereof
Minimum Review Fee - all categories	160.77	186.00
Review of Legal Easement	160.77	217.00 per hour or fraction thereof
Encroachment Plan Check	160.77	299.00
Excavation/Shoring Plan Check	483.42	557.00
Hydrology Plan Check	322.64	actual time & expense
Industrial Waste Discharge Plan Check	322.64	418.00
Site Drainage Plan Check	160.77	186.00
New Utility Plan Check	379.51	437.00
Engineering Plan Check not otherwise classified	160.77	186.00
Permit Renewal	160.77	186.00
Wireless Facility Permit	none	actual time & materials
Green Building Plan Review	269.05	317.00
Blanket Utility Permit: Southern Cal Edison Public Property Use	none	23,307.00 annually
Blanket Utility Permit: Southern Cal Edison Minor Excavation	none	3,944.00 annually
Blanket Utility Permit: Southern Cal Gas Co Minor Excavation	none	31,549.00 annually
Solid Waste Enclosure Plan Check	0.00	n/a per plan
Simple plan (does not require special enclosure)	n/a	46.00 per plan
Complex plan (special enclosure)	n/a	85.00 per plan

Current Fees vs. Proposed - Non-General Fund

Utilities	Current Fee	Proposed Fee
Water		
Water Service Installation		
3/4 " to 1" meter	2,477.24	2,928.00
1 - 1/2" meter	2,477.24	3,871.00
2" meter	2,477.24	4,089.00
3" meter	4,337.63	9,039.00
4" meter	4,337.63	10,402.00
6" meter	10,284.09	16,812.00
8" meter	14,093.46	18,416.00
10"+ meter		
	actual costs for time & materials all above fees: add cost if traffic plan is required	actual costs for time & materials all above fees: add cost if traffic plan is required
Fire Service Installation		
2"	3,622.34	3,595.00
3"+	5,482.73	5,499.00
	plus actual cost if traffic plan in required	plus actual cost if traffic plan in required
Fire Hydrant Installation	actual time and materials	actual time and materials
Fire Hydrant Flow Test	467.01	631.00
Damaged Water Meter Repair	actual time and materials	actual time and materials
Water Meter Downsize	actual time and materials	actual time and materials
Water Inspection	90.78	120.00
Water Meter Test		
3/4" -2" meter	138.90	164.00
3"+ meter	557.79	656.00
	fee is refunded if the meter is over-registered	fee is refunded if the meter is over- registered
Temporary Water Service		
per meter cost	161.87	198.00 per meter
per month cost for water	50.00	50.00 per month
per moved meter cost	52.50	61.00 per moved meter
Delinquent Water Bill Processing		
Tags (per account)	7.66	22.00 per account
Re-establish delinquent account	52.50	77.00 per account
Wastewater		
Sewer Saddle Connection	546.85	843.00
	plus materials cost	plus materials cost
Sewer Cap		
At time of saddle installation	218.74	398.00
	plus materials cost	plus materials cost
After saddle installation	330.30	577.00
	plus materials cost	plus materials cost
Existing Sewer Lateral Repair Inspection	215.46	351.00 per lateral
Storm Drain Connect to Existing Box	108.28	217.00 per connection
Storm Drain Pipe Installation	216.55	351.00 per installation
Storm Drain Saddle Installation	546.85	843.00 per installation
	plus materials cost	plus materials cost
Sewer Dye Test	196.87	334.00 per test
Emergency Sewage Spill Response	actual time and materials	actual time and materials
Sewer Reinspection	108.28	133.00 per inspection
Resource Recovery & Recycling		
Construction and Demolition Waste Management Plan	308.42	436.00 per plan
Solid Waste Enclosure Plan Check	184.84	n/a per plan
Simple plan (does not require special enclosure)	n/a	262.00 per plan
Complex plan (special enclosure)	n/a	480.00 per plan
Private Refuse Hauler Permit	334.67	473.00 per permit
Vehicle Weight Verification	5.00	11.00
Container Rental	none	125.00
		plus container rental and disposal charge
Bulky Item Collection	25.00	n/a per item
	n/a	54.00
	n/a	plus disposal charge
Sale of Composting Bins	cost of bin, shipping, and sales tax	\$10 plus cost of bin, shipping, and sales tax